No. 776 *Registered No. N. E. 930.*

TRIPURA GAZETTE

Published by Authority
EXTRAORDINARY ISSUE

Agartala, Monday, September 10, 2018 A. D., Bhadra 19, 1940 S. E.

PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

MAHARAJA BIR BIKRAM UNIVERSITY
P.O : Agartala College-799004
Dial : (0381) 251 2250, 251 2252, 251 2254
Email : mbbuniversityagt@gmail.com

No. F.4(13)/MBBU/Act-Stat-Ord-Reg/2018/3063 September 06, 2018

NOTIFICATION

The First Regulations of Maharaja Bir Bikram University has received the assent of the Hon'ble Chancellor of the MBB University on August 28, 2018 and hereby published for general information.

6.9.18

(Professor Gautam Kumar Basu),
Vice-Chancellor,
Maharaja Bir Bikram University,
Agartala

MAHARAJA BIR BIKRAM UNIVERSITY
P.O.: Agartala College- 799 004
Dial :(0381) 251 2250, 251 2252, 251 2254
Email: mbbuniversityagt@gmail.com

No.F. 4(13)/MBBU/Act-Stat-Ord-Reg/2018/ 3064 September 06 , 2018

[Approved by the Honourable Chancellor, Vide Governor's Secretariat Letter No. F. 13(29-2)- RB/ 2015/5429 dated August 28, 2018]

NOTIFICATION

In exercise of the power conferred by sub-section (ii) of Section 57 of the Maharaja Bir Bikram University Act, 2015 (Tripura Act No. 6 of 2015), I, Gautam Kumar Basu, the first Vice-Chancellor of the Maharaja Bir Bikram University, hereby cause to frame, with the approval of the Honourable Chancellor and with the assistance of the Committee nominated by the State Government vide letter No.F. 2(450-113)-DHE/UDCA/2016 dated June 28, 2016, the Maharaja Bir Bikram University First Regulations, 2018, as follows.

6.9.18

(Professor Gautam Kumar Basu),
Vice-Chancellor,
Maharaja Bir Bikram University,
Agartala

CHAPTER-I

Under Graduate Programme of Study and Conditions for Admission

1. Undergraduate Programme of Three Year Duration (to be offered by affiliated colleges of the University):

i. Bachelor of Arts (Honours).
ii. Bachelor of Commerce (Honours).
iii. Bachelor of Science (Honours).
iv. Bachelor of Arts.
v. Bachelor of Commerce.
vi. Bachelor of Science.

2. Academic Session for Under Graduate Programmes:

There shall be six Semesters in B.A/B. Sc./B.Com. (Honours /General) programme of three year duration. Each academic session will consist of two semesters:

First Year	: First and Second Semesters
Second Year	: Third and Fourth Semesters
Third Year	: Fifth and Sixth Semesters.

3. Semester classification:

1. Odd Semesters (First, Third and Fifth) : July – December
2. Even Semester (Second, Fourth and Sixth) : January – June.

4. The Degrees of Arts or of Science or of Commerce in B.A./B.Sc./B.Com. (Honours/General) Programme shall be awarded only on successful completion of all the Semester Examinations. The Final results will be given on the basis of marks/grades obtained in First, Second, Third, Fourth, Fifth and Sixth Semester Examinations taken together.

5. Eligibility for Admission to Under Graduate Courses:

(1) Any student passing H.S (+2) examination or its equivalent examinations with at least four (4) subjects including English from any recognized Board/Council shall be eligible for admission to the First Semester of the B.A/B.Sc./B.Com. (Honours/General) programme of studies subject to availability of seats and restriction on combination of subjects as stated in Restrictions of Combination of Subjects (Please see Restrictions on Combination of Subjects as mentioned in Regulation 22 and Annexure-G).

(2) Any student passing H.S (+2) examination or its equivalent with at least four (4) subjects including English from any recognized Board/Council shall be eligible for admission to the First Semester of the B.A/B.Sc./B.Com. (Honours) programme of studies subject to availability of seats and restriction on combination of subjects as stated in Restrictions on Combination of Subjects (Please see Restrictions on Combination of Subjects as mentioned in Regulation 22 and Annexure-G), provided that he/she has secured in that examination, at least-

(a) Forty percent (40%) marks in aggregate and forty-five percent (45%) marks in the subject in which he/she seeks Honours;

OR

(b) Thirty-five percent (35%) marks in aggregate and fifty percent (50%) marks in the concerned subject.

(3) (a) Any one securing at least fifty percent (50%) marks in aggregate shall be eligible for taking Honours in a subject in Arts and Commerce, which he/she did not study in H.S (+2) examination or its equivalent, subject to restriction on combination of subjects as laid down in Restrictions on Combination of Subjects as mentioned in Regulation 22 and Annexure-G.

(b) A candidate seeking admission to B.Com. (Honours) programme must fulfil the conditions as laid down below in addition to conditions laid down in Regulation 2:

(i) has secured at least forty percent (40%) marks in Mathematics at Madhyamik or its equivalent examination;

OR

(ii) must have passed H.S (+2) or equivalent examination with Mathematics;

OR

(iii) must have passed the two Commerce papers in H.S(+2) or equivalent examination.

6. There shall be no marks bar for ST/SC candidates for admission to Honours course.

7. Honours will be offered to the students on the basis of an index to be prepared by adding marks of individual subject in which a student intends to take Honours to the aggregate marks**.**

8. A student shall not be allowed to take Honours in a subject in which he/she has failed in H.S (+2) examination or its equivalent examination even if he/she subsequently passed as a compartmental candidate.

9. All admission processes to First Semester classes in the affiliated Degree Colleges shall be completed latest by 15th July of each academic year. In case of other semesters, provisional admission to subsequent semester classes is completed within fifteen (15) days from the date of completion of previous semester examination.

10. A student shall have to submit three (3) copies of recent passport size photographs at the time of admission. One of the photographs must be inserted on the prescribed form for registration with MBB University. Prescribed form for registration must reach within thirty (30) days from the last date of admission. No application for registration will be entertained after the expiry of this stipulated period.

11. A student shall be allowed to change subject(s)/stream within fifteen (15) days from the date of his/her admission to the College, subject to the restriction on combination of subjects as mentioned in Regulations 22 & Annexure G and laid down by the respective colleges. No such change shall be entertained once application for University registration is forwarded to the University from the college.

12. No student shall be allowed to pursue two regular programmes offered by the MBB University and any other University simultaneously.

13. In regard to marks bar for admission against reserved seats / quotas for ST/SC/PH candidates the guidelines/instructions of University and State Government will be

followed as amended from time to time. Relaxation of marks for ST/SC/PH candidates will be followed as per State Government norms.

14. As per existing reservation policy of the Government of Tripura, the available seats will be distributed. Relaxation of marks for SC/ST/Differently-abled categories will be allowed as per norms adopted by the Government of Tripura.

15. Intake: Subject to revision by the Syndicate from time to time, the number of candidates to be admitted to first year B.A., B. Com., B.Sc. (Honours/General) Programme will be communicated by the Registrar to the affiliated colleges well ahead of the beginning of an academic session.

16. Course Structure for Three Year (Six Semesters) B.A./B.Sc./B.Com. (General and Honours) Degree Programme will be in accordance with the Choice Based Credit System (CBCS) as recommended by the UGC.

17. The Choice Based Credit System (CBCS) provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).

18. Types of Courses:

(1) **Core Course (CC):** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In case of B.A./ B.Sc./ B.Com. (General) core course is termed as Discipline Specific Core (DSC) and in B.A./B.Sc./B.Com. (Honours) it is termed as Core Course (CC).

(2) **Elective Course**: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Types of Elective Courses:

(2.1)**Discipline Specific Elective (DSE) Course:** Elective courses offered in the main discipline/subject of study is referred to as Discipline Specific Elective. The University/College may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

(2.2) **Generic Elective (GE) Course**: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective Course. A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

(2.3) **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work and a candidate studies such a course on his own with an advisory support by a teacher /faculty member is called dissertation/project.

Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of six (6) credits. A Project/Dissertation work may be given in lieu of a discipline specific elective course.

19. Ability Enhancement Courses (AEC):

The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC)."AECC" courses are the courses based upon the content knowledge enhancement:

(1) AECC: (a) Environmental Science and
(b) English/MIL Communication.
These are mandatory disciplines.

(2) SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills etc.

20. Programme specific structure:

(1) **B.A./B. Com. (General Programme):**

An Undergraduate programme in B.A. General Degree in Humanities/ Social Sciences/Commerce may be awarded if a student completes twenty-four (24) courses/papers in six (6) semesters. An Undergraduate B.A.(General) /B. Com. (General) programme will consist of the following courses:

(a) A student has to complete twelve (12) core courses/papers as mentioned below:
(i) Eight (8) core courses/papers taking four (4) courses/papers each in two disciplines (subjects) of choice within specified streams.
(ii)Four (4) core courses/papers taking two (2) courses/papers each in Compulsory English and Compulsory MIL respectively.

(b) Two (2) Ability Enhancement Compulsory Courses (AECC) :
(i)Environmental Science, (ii) English (Communicative) / MIL (Communicative).

(c) Four (4) Skill Enhancement Courses (SEC) taking two (2) courses/papers each from two (2) discipline specific core subjects as selected in item (a)(i) above.

(d) Four (4) Discipline Specific Elective (DSE) taking two (2) courses/papers each from two (2) discipline specific core subjects as selected in item (a)(i) above.

(e) Two (2) courses from the list of Generic Electives courses/papers from two (2)discipline specific core subjects as selected in item (a)(i) above (**Annexure-A and Annexure-B).**

(2) **B.Sc. (General) Programme:**

An Undergraduate programme B. Sc. (General) Degree may be awarded if a student completes twenty-four (24) courses/papers in six (6) semesters. An Undergraduate B. Sc. (General) programme will consist of the following courses:

(a) Twelve (12) core courses/papers taking four (4) courses/papers each in three disciplines of subjects within Physical Science stream.

(b) Two (2) Ability Enhancement Compulsory Courses (AECC):
(i)Environmental Studies, (ii) English (Communicative) /MIL (Communicative).

(c) Four (4) Skill Enhancement Courses (SEC) taking one (1) course/paper each from three (3) discipline specific core subjects. Fourth SEC may be selected from any one of the three (3) discipline specific core subjects as selected in item (a) above or from the computer courses prescribed for B.Sc. Physical Science.

(d) Six (6) Discipline Specific Elective (DSE) taking two (2) courses/ papers each from three (3) discipline specific core subjects as selected in item (a) above **(Annexure-C and Annexure-D).**

(3) **B.A./B.Sc./B.Com. (Honours) Programme:**

An Undergraduate programme in B.A./ B.Sc./ B.Com. Honours Degree in a discipline may be awarded if a student completes twenty-six (26) Courses/Papers in six (6) semesters. An Undergraduate B.A. /B.Sc./B. Com. (Honours) programme will consist of the following courses:

(a) A student has to complete fourteen (14) Core Courses/Papers in the Honours subject.

(b) Two (2) Ability Enhancement Compulsory Courses (AECC):
(i) Environmental Science, (ii) English (Communicative)/ MIL (Communicative);

(c) Two (2) Skill Enhancement Courses (SEC) based on the Honours subject.

(d) Four (4) Discipline Specific Elective (DSE) courses based on the Honours subject.

(e) Four (4) courses of Generic Electives from the list of Discipline Specific Core (DSC) subjects for a particular subject other than the Honours subject within the combination allowed.

NOTE: WHILE FILLING THE APPLICATION FORM FOR ADMISSION IN B.A./B.SC./B.COM. HONOURS PROGRAMME A CANDIDATE MUST HAVE TO SELECT ONE SUBJECT FROM THE LIST OF DISCIPLINE SPECIFIC CORE (DSC) SUBJECTS OTHER THAN THE HONOURS SUBJECT WITHIN THE COMBINATION ALLOWED. THE FOUR COURSES OF THE SELECTED SUBJECT WILL BE THE FOUR COURSES OF GENERIC ELECTIVE FOR FIRST, SECOND, THIRD AND FOURTH SEMESTERS RESPECTIVELY **(ANNEXURE-E AND ANNEXURE-F).**

21. LIST AND GROUPS OF SUBJECTS:

(1) The subjects available / would be available for studying in B.A./B. Sc. Programme under Choice Based Credit System (CBCS) for General and Honours have been classified in three broad groups as below:

GROUP (A)	GROUP (B)	INTERMEDIATE GROUP (C)
Bengali	Physics	Mathematics
English	Chemistry	Statistics
Sanskrit	Botany	Economics
Hindi	Zoology	Psychology
Philosophy	Human Physiology	Geography
Political Science	Environmental	Defence and Strategic Studies
Education	Science	Computer Science
History		Physical Education
Kokborok		
Sociology		
Music		

(2) The subjects available / would be available for studying B.Com. (General) and B. Com. (Honours) in Commerce have been classified under four broad groups as below:

Group = A	Accountancy
Group = B	Management*
Group = C	Finance*
Group = D	Marketing*

* Yet to be introduced.

(3) A candidate seeking Honours in Commerce shall have to take any one group mentioned in Regulation 21.2 and as will be available in affiliated Colleges.

(4) B.A (General), B.A. (Honours), B. Sc. (General) and B. Sc. (Honours) Degree shall be awarded according to the combination of subjects, taken by a candidate, as noted in **Annexure- G**:

Note: (a) For B.A/B.Sc./B.Com. (General and Honours) Degree Ability Enhancement Compulsory Courses (AECC) consisting of Environmental Studies and MIL/English (communication) will be compulsory.

(b) Other than above, for B.A/B.Com. (General) Degree there will be four compulsory courses/papers out of which two will be English (compulsory core) and two will be MIL (compulsory core).

22. RESTRICTIONS ON COMBINATION OF SUBJECTS

There shall be the following restrictions on combinations of subjects in B.A. /B.Sc. /B.Com. (General and Honours):-

- Subjects under Group -A cannot be taken with Group B.
- Psychology cannot be taken with Botany/Zoology.
- If a candidate desires to take Physics and/or Statistics in Under Graduate Programme (General) as elective subject, he/she shall have to study Mathematics as one of the three elective subjects.
- If a candidate desires to take Economics (Honours) in Under Graduate Programme, he/she shall have to take Mathematics as Generic Elective (GE) subject.
- A student shall not be allowed to offer more than one language subject as Discipline Specific Core (DSC) subject.
- Subject taken as Honours shall not be taken as a Generic Elective (GE) Subject.
- If a candidate desires to take Environmental Science as one of the Discipline Specific Core (DSC) subject, he/she shall have to study two more Discipline Specific Core (DSC) subjects out of the following five(5) Discipline Specific Core (DSC) subjects:-

 Zoology, Botany, Human Physiology, Physics, Chemistry

- If a candidate desires to take honours in a subject under Group – A, Group – B or Group - C, he/she shall have to take one subject as Generic Elective (GE) as mentioned in Annexure – G, provided that subject taken as Honours cannot be taken as an Generic Elective (GE).

A candidate shall have to pass the following subject(s) in the H.S(+2) or its equivalent examination as indicated under column –B if he/she desires to take particular subject in B.A./B.Sc./B. Com. (General and Honours) under column-A.

	A	**B**
(i)	Physics	Physics and Mathematics
(ii)	Chemistry	Chemistry and Mathematics
(iii)	Mathematics	Mathematics
(iv)	Botany/Zoology/ Human Physiology	Biological Science, Chemistry and Physics
(v)	Statistics	Mathematics or Statistics
(vi)	Geography	Geography or Physics or Chemistry or Mathematics or Eco-Geography or Economics
(vii)	Economics (Honours)	Mathematics

The College authority may further restrict the choice of combinations of subjects according to the infrastructural facilities and faculties available in the concerned college (**See Annexure-G).**

Serial Code Number for Honours and General Course:

Sl.No.	Subject Name	Stream	Subject Codes
1	Bengali	Honours	BNGH
		General	BNGG
2	Botany	Honours	BOTH
		General	BOTG
3	Chemistry		
		Honours	CEMH
		General	CEMG
4	Commerce	Honours	BCH
		General	BCG
5	Defence and Strategic Studies	General	DFSG
6	Economics	Honours	ECOH
		General	ECOG
7	Education		
		Honours	EDCH
		General	EDCG
8	Kokborok	General	KKBG
9	English	Compulsory for B.A/B.Com General	ENGC
		Honours	ENGH
		General	ENGG

10	Environmental Science	General	EVSG
11	Geography		
		Honours	GEOH
		General	GEOG
12	Hindi		
		Honours	HINH
		General	HING
13	History		
		Honours	HISH
		General	HISG
14	Human Physiology		
		Honours	HMPH
		General	HMPG
15	Mathematics		
		Honours	MTMH
		General	MTMG
16	Philosophy		
		Honours	PHIH
		General	PHIG
17	Music	General	MUSG
18	Physical Education	General	PHEG
19	Physics		
		Honours	PHSH
		General	PHSG
20	Political Science		
		Honours	PLSH
		General	PLSG
21	Psychology		
		Honours	PSYH
		General	PSYG

22	Sanskrit		
		Honours	SANH
		General	SANG
23	Sociology		
		Honours	SOCH
		General	SOCG
24	Statistics		
		Honours	STSH
		General	STSG
25	Zoology	Honours	ZOLH
		General	ZOLG
26	Computer Science	Honours	CMSH
		General	CMSG
27	AECC-1(Semester-1) Environmental Studies	Compulsory	EVSC
28	AECC-2(Semester-2)		
	English	Compulsory	ENGM
	Bengali	Compulsory	BNGM
	Sanskrit	Compulsory	SANM
	Kokborok	Compulsory	KKBM

CHAPTER-II

Post Graduate Programme of Study and Conditions for Admission

23. (A) Post Graduate Programme of two year duration (to be offered by the University): Master of Arts (M.A.), Master of Commerce (M.Com.), Master of Science (M. Sc.).

(B) Bachelor of Library and Information Sciences (B. Lib. I. Sc.) Programme of one year duration (to be offered by the University).

(C) Master of Library and Information Sciences (M. Lib. I. Sc.) Programme of one year duration (to be offered by the University).

(D) Master of Philosophy (M. Phil.) Programme of two year duration (to be offered by the University).

24. Academic Session for Post Graduate Programme:

(1) There shall be four semesters in M.A./M.Sc./M.Com. Programme of two year duration. Each academic session will consist of two semesters:

- First Year : First and Second Semesters
- Second Year : Third and Fourth Semesters

- Odd Semesters (First and Third) : July – December.
- Even Semester (Second and Fourth) : January – June.

(2) There shall be two Semesters in B. Lib. I. Sc. and M. Lib. I. Sc. programme of one year duration each.

(3) There shall be four Semesters in M. Phil. Programme.

25. Eligibility for Admission to Post Graduate Programme:

Candidates who have passed three years B.A./B.Com/B.Sc. of any Indian University under 10+2+3 pattern or equivalent examinations recognized by the UGC will be eligible to apply for admission to post-graduate classes of this University. Criteria for admission to various subjects will be decided upon by the Department concerned subject to approval by the Syndicate.

26. Eligibility for Admission to B. Lib. I. Sc. Programme:

Candidates who have passed three years B.A./B.Com/B.Sc. Examination of any Indian University under 10+2+3 pattern or equivalent examinations recognized by the UGC will be eligible to apply for admission to one year B. Lib. I. Sc. Programme of this University. Criteria for admission to this course will be decided upon by the Department concerned subject to approval by the Syndicate.

27. Procedure of Admission:

Applications for admission to various Post Graduate and B. Lib. I. Sc. Programmes have to be made in prescribed forms. The duly filled in form, along with necessary documents and prescribed fees, must be submitted to the Registrar by the dates fixed for the purpose. Incomplete or irregular forms will not be considered. The application fees are not refundable.

- A student of this University is exempted from paying the registration fee.
- An application which has been registered for one Programme will not be considered for another Programme.
- Transfer from one Programme to another Programme will not be permitted.

28. Intake: The following are the annual intakes in different Programme subject to revision by the Syndicate from time to time:

- First Year Post-Graduate Programme in each discipline: Fifty (50).
- Bachelor of Library and Information Sciences Programme: Fifty (50).
- Master of Library and Information Sciences Programme: to be decided by the Department subject to approval by the Syndicate.
- M. Phil. Programme: to be decided by the respective Department subject to approval by the Syndicate.

29. Reservation:

As per existing reservation policy of the Government of Tripura, the available seats will be distributed. Relaxation of marks for SC/ST/Differently-abled person's categories will be allowed as per norms adopted by the Government of Tripura.

30. Migration:

A candidate who has passed his/her last examination from a University other than Maharaja Bir Bikram University shall have to produce a migration certificate and pay the requisite fee to Maharaja Bir Bikram University within two months from the date of admission failing which his/her admission to any Programme under Maharaja Bir Bikram University will be automatically cancelled.

CHAPTER-III

Examination Rules

31. Preamble:

The successful conduct of MBB University examinations depends greatly on the integrity, alertness and sincerity of all examination officials. These guidelines aim to set out uniform codes of conduct for each official engaged in connection with examinations to be held at various affiliated colleges and post graduate Departments of MBB University. It is, therefore, necessary that each one of these persons should follow the rules and guidelines strictly.

32. Examination Centre:

(1) Each Department of the University shall normally be selected a Centre/Venue for Post-Graduate examinations for students of that department.
(2) Each affiliated College to this University shall be the Centre/Venue for students appearing at the Under-Graduate Examinations.
(3) However, under extraordinary situations, the Controller of Examinations may, with approval of competent authority, decide to change the centre/venue and in such an event the decision of the Controller of Examinations regarding selection of centres/venues shall be final.

33. Controller of Examinations:

The Controller of Examinations shall have the following powers, duties and functions, unless otherwise assigned by the Vice-Chancellor. He shall:

(1) issue appointment letters to paper setters, moderators, examiners, head examiners, scrutinizers;
(2) prepare blank answer scripts and additional sheets and sending the same to the examination venue for the use of the candidates for an examination;
(3) arrange for printing of all question papers (excluding Internal Assessment for continuous evaluation) and sending the same to the examination venue in sealed envelopes for end-semester examinations;
(4) arrange for the preparation of application forms for admission to the examinations and distributing the same to the candidates against payment of such fees as prescribed by the University from time to time;
(5) issue notification related to issuance and submission of examination forms and fees for examinations and detailed schedule of examinations;
(6) arrange for receipt of application forms and fees from the candidates, issue admit cards to the eligible candidates;
(7) make such other arrangements as may be required for smooth conduct of examinations;
(8) arrange to examine, scrutinise the marks, compile the marks received from examiners in case of post graduate examinations and from Head Examiners in case of under graduate examinations;
(9) issue mark sheets to the candidates after publication of results of various examinations;
(10) arrange for re-evaluation/review of answer scripts and issuance of revised mark sheets;
(11) prepare Degree Certificates for endorsement by the Syndicate and to prepare Merit Certificates for issuance during University Convocation;

(12) issue such other Certificates (Academic Transcripts, Provisional Certificate etc.) as may be required from time to time to the candidates against requisite fees;

(13) make arrangement for payment of remuneration and T.A. /D.A. to the Paper Setters, Moderators, Examiners, Head Examiners, Scrutinisers and External Members engaged in examinations related activities of various Examination Committees etc. through Finance Officer; and,

(14) discharge such other duties as assigned by the Vice-Chancellor related to examinations.

34. Examination Officers and their duties:

Any duty related to examinations is binding for Teachers/other Academic staff/Officers/Non-teaching staff.

(1) Functions of the Custodian of Confidential papers:

The Controller of Examinations, or any other official/teacher appointed by the Controller of Examinations, shall be the custodian of confidential papers relating to university examinations. The custodian shall keep the confidential papers in safe custody. The custodian shall hand over question papers on relevant subject(s) on such date prior to the examination as the Controller of Examinations deems fit to the Centre-In-Charge through his authorized representative before the commencement of the respective examinations.

(2) Functions of the Centre-In-Charge:

The Head of the Department of a Post Graduate Department of the University will be the Centre-in-Charge for conducting examinations in the Department concerned. In his/her absence, the next senior most Faculty member of the Department will act as Centre-in-Charge of the concerned Department. In case of affiliated colleges, the Principal /a senior teacher of the College as recommended by the Principal will act as Centre-in-Charge and Custodian of the concerned centre in the specified examination. The Centre-in-Charge of an examination centre shall make all preparatory arrangements for holding examinations, including seating arrangements for candidates. He/ She shall conduct the examinations under the supervision of the Head of the Department/the Principal, as the case may be, according to the instructions given by the Controller of Examinations of the University from time to time in this regard. He/ She will have to take all necessary measures for the smooth conduct and fairness of examinations at a centre. In the absence of the Centre-in-Charge, the Head of the Department/the Principal or his/her authorized representative shall perform the functions of the Centre-in-Charge with intimation to the Controller of Examinations.

(3) Programme of Examinations:

Detailed programme of various examinations, prepared by the Controller of Examinations, should be published at least three weeks before the commencement of an examination. The programme should be displayed at the examination centres before the commencement of the examination and it should remain there till the completion of the examination.

(4) Invigilators:

The teachers/Academic staff members of the Department, recommended by the Head of the Department/Principal and Centre-In-Charge shall perform duties as invigilators in different halls/rooms of the concerned centre in the specified examination. The Duty Roster of the invigilators must be maintained by the Head

of the Department/Principal and Centre-In-Charge. The same along with day-wise signatures of the invigilators must be sent to the Controller of Examinations.

35. Duties of the Invigilators:

(1) The sanctity of the examination depends greatly on the conduct of an invigilator. Any laxity on the part of an invigilator is likely to result in undesirable consequences affecting the reputation of the University.

(2) An invigilator is expected to be alert at every moment beginning from the entry of the candidates till such time that all answers scripts are collected from them.

(3) An invigilator should not leave the Examination Centre without the permission of the Centre-in-Charge.

(4) An invigilator should report at the centre at least half-an-hour before the time fixed for commencement of the examination.

(5) An invigilator may be required to act as witness when desired by the Centre-in-Charge for opening of the sealed question paper packets and sealing of the packets of answer scripts.

(6) It shall be the duty of the invigilators to guard against all kinds of malpractices or misconduct on the part of any candidate at the Hall/Centre. He/ She will report such malpractice or misconduct to the Centre-in-Charge/Head of the Department/ Principal and render such assistance to the Centre-in-Charge/Head of the Department/Principal as required, in regard to the conduct of the examination.

36. Functions of the Invigilators:

The Invigilators shall perform the following functions during invigilation:

(1) distribute among the examinees the Answer-books and Question papers;

(2) make announcements asking the examinees to:

(i) (a) produce the Admit Card and Registration Certificate;

(b) leave books, notes, reading materials, wireless communication set, Mobile phone and/ or paper at specified place outside the Examination Hall;

(ii) sign on the attendance-sheet of the candidates;

(iii) announce that students should write Roll Number and Registration Number on the answer scripts/OMR sheets and nothing else;

(iv) use only non-programmable calculator;

(v) write Subject, Paper, Roll Number, Registration Number, Semester and Year in the allotted spaces of the answer script;

(3) take attendance of examinees and sign on the answer scripts at the appropriate place within one hour of starting of examination;

(4) collect answer scripts from the examinees as soon as the examination is over and to hand over the same to the Centre-in-Charge in sequential order of Roll Number after duly counting and tallying these with students' attendance sheet;

(5) ensure that the examinees occupy their allotted seats in the room;

(6) check the Admit card and Registration Certificate;

(7) prepare the absentee statement in respect of the room under his/her charge and submit the same within one hour of start of examination;

(8) issue supplementary /continuation sheets to an examinee, only after verifying that the answer script has been fully utilized, after entering the number of sheets issued on the cover of the script with his/her initials, at the appropriate space provided for the purpose;

(9) return surplus copies of loose sheets to the Centre-in-Charge immediately after the examination; and

(10) do not allow any examinee who reports after thirty (30) minutes of commencement of the examination to sit for the examination.

(11) No examinee shall in any case be allowed to leave the examination hall before expiry of an hour from the commencement of the examination.

(12) The invigilator shall sign each answer script at the assigned box as evidence of verification of candidature of the student. He/ She shall also indicate (at the assigned space) the number of supplementary sheets used by the examinee in each case.

37. There shall be one Examination Board which shall consist of the following members**:**

(a) The Vice-Chancellor – Chairman;
(b) The Deans of the Faculty Councils – Members;
(c) The Registrar – Member;
(d) The Heads of Post Graduate Departments of the University – Members;
(e) Two members from each Faculty Council to be nominated from among themselves for a period of two years – Members;
(f) Principals/Principals-in-Charge of affiliated colleges **–** Members;
(g) One teacher, not below the rank of Associate Professor, and by rotation in terms of seniority from each affiliated college, to be nominated by the Principal/ Principals-in-Charge for a period of two years – Members;
(h) One member of the Academic Council to be nominated by the Academic Council – Member;
(i) The Controller of Examinations - Member Secretary.

38. In the absence of the Vice-Chancellor, the senior most Dean of the Faculty Council and in absence of the Deans, the senior most Head of the Department present shall preside over the meeting. One Third of the members shall form the quorum for the meeting of the Board.

The Board shall meet as often as necessary.

39. Powers and functions of the Examination Board:

The Examination Board shall have the following powers and functions unless otherwise directed by the Academic Council/Faculty Council concerned:

(1) to arrange holding of the examinations;
(2) to scrutinize and publish examination results after consideration of the recommendation of the Departmental Examination Committee, in case of Post Graduate students; and, of the Controller of Examinations in case of Under Graduate students;

(3) to add grace marks, if necessary, recording the basis and extent thereof and place the results before the Syndicate through the Academic Council on a convenient date after their publication for formal adaption; and,
(4) to submit to the Syndicate through the Faculty Council concerned an analytical statement and survey of the results of the different examinations.

40. Departmental Examination Committee: Composition, Powers and Functions:
The Departmental Examination Committee (DEC) for each programme of study at the PG level of the University shall consist of the following members:

(a) Head of the Department (Chairman);
(b) All full time teachers of the Department concerned;
(c) One External member nominated by the Vice-Chancellor.

One third of the members shall form the quorum for the meeting of the committee.

The Committee shall function for a period of four years.

41. The Committee shall have the following powers and functions unless otherwise directed by the Syndicate/ Faculty Council concerned/Academic Council/ Vice-Chancellor:

(1) to recommend panel of names for appointment of examiners, scrutinisers, reviewers, members including one External Expert, for moderation of question papers to the Controller of Examinations;
(2) to moderate the question papers of post graduate examinations in its meeting for that specific purpose of moderation;
(3) to consider the results of the Post Graduate end semester examinations and recommend to the Examination Board for publication;
(4) to conduct viva voce examinations, if any; and,
(5) to conduct postgraduate examinations in conformity with the rules for the conduct of examination halls and guidelines for examination officials.

42. Disciplinary Committee relating to Examinations:
There shall be a Disciplinary Committee of the University. All cases of breaches of discipline in connection with the University Examinations shall forthwith be reported with relevant documents and details to this Disciplinary Committee through the Controller of Examinations. The functions and responsibilities of the Committee shall be such as the Syndicate may, from time to time, determine. All decisions of the Committee shall be taken at a meeting of the Committee and the decision taken by the Committee will be final.

43. Composition of the Disciplinary Committee:
The Disciplinary Committee shall consist of the following members:

(a) The Senior most Dean - Chairman;
(b) All Deans – Members ;
(c) All Heads of Post Graduate Departments and Principals/Principals-in-Charge of all affiliated Colleges – Members ;
(d) One teacher not below the rank of Associate Professor and by rotation in terms of seniority from each affiliated college, to be nominated by the Principal/ Principal-in-Charge for a period of two years – Member;
(e) Registrar - Ex-Officio Member;
(f) The Controller of Examinations, Ex-Officio Member Secretary.

A member of the Disciplinary Committee shall cease to be such a member if he/she ceases to be a holder of the office for which he/she becomes a member of the Committee. One Third of the members shall form the quorum for the meeting of the committee.

44. Meeting of the Disciplinary Committee:

Meetings of the Disciplinary Committee shall be convened by the Member Secretary of the Committee on such dates and at such times and places as may be fixed by the Chairman and at least seven days prior notice shall be given of a meeting of the Committee. The Member Secretary of the Committee shall keep a record of the proceedings of the meeting of the Committee.

In the absence of the senior most Dean or in the absence of the Deans, the senior most Head of the Post Graduate Department present shall preside over the meeting.

45. Functions, Powers and Responsibilities of the Disciplinary Committee:

All cases of breaches of discipline in connection with the University Examination shall forthwith be reported with relevant documents to the Member Secretary of the Disciplinary Committee**,** i.e. Controller of Examinations, by the Centre-in-Charge of the respective Examination Centre.

On receipt of reports of cases of the breaches of discipline, the Member Secretary of the Committee shall inform the student concerned (through the concerned Principal/Principal-in-Charge/ Head of the Department) regarding the charges against him/her and ask him/her to appear before the Committee and furnish an explanation, in writing, with regard to the charges to the Committee. The student shall also be informed that in case s/he fails to appear before the Committee and explain his/her conduct on the date fixed for the purpose, his/her case may be decided ex parte without further reference to him/her.

If the Committee holds that the charges referred to in the above paragraph have been proved, it may recommend cancellation of the examination of the candidate concerned, or his/her debarment from appearing at a University Examination for such period as it may deem fit, or both.

All matters to be decided by the Disciplinary Committee shall be decided at a meeting of the Board.

All students against whom disciplinary measures have been recommended shall be intimated about the punishment imposed on them by the Member Secretary (through Principal/Principal-in-Charge/ of the Affiliated College/ Department) as the case may be.

46. Schedules of Examinations:

The University will hold the Odd and Even Semester Examinations for every academic session in the months of November-December and May-June respectively. The exact date of the commencement of the examination will be notified by the Controller of Examinations at least fourteen (14) days before commencement of the respective examinations. Appearing at examinations is mandatory. Students must sit for all papers (regular or backlog course(s)/paper(s) related to the concerned Semester(s).

47. Types of Examinations:

Within the ambit of Odd and Even Semester Examinations, the University will conduct the following examinations:

(1) Regular examinations of Undergraduate and Post graduate Programmes: This examination is intended for all regular students and readmitted students in subsequent appropriate academic session.

(2) Special Supplementary examination: For Under Graduate Courses, this examination will be held once in every year after the Sixth Semester Examination. This is intended for final year Under Graduate students, who satisfy the conditions laid down in Regulation 48(2).

48. Eligibility, University Examination Pattern, Course Distribution, Evaluation:

(1) To be eligible to appear at an examination, a student must have satisfied the condition of attending minimum of seventy-five percent (75%) of total lectures held per course per semester, and satisfactorily completed internal assessment for each course including Major/Honours and General subjects for the Bachelor's Degree courses/papers as specified and post graduate courses/papers as the case may be.

(2) No student shall be permitted to appear for any Bachelor's Degree Examination (including Honours and General subjects) or Master's Degree Examination after the lapse of the period as specified below:

- Bachelor's Degree Examination (including Major/Honours and General subjects) for any course/paper – Five (5) years after admission to the first semester.
- Master's Degree Examination for any course/paper – Four (4) years after admission to the first semester.
- Examinations of Post Graduate programmes of one year duration -- Three (3) years after admission to the first semester.

49. Transfer of Credit:

A student may be allowed to transfer credit towards a programme from a different institution, recognised by the UGC, provided the University has a formal agreement of mutual credit transfer with that institution. Credit transfer will depend on whether the accumulated credit is relevant to the programme to which the student wants to transfer. The Board of Under Graduate/ Post Graduate studies, as the case may be, will decide the number of credit transfer, subject to the approval of the Syndicate. The guidelines, as recommended by the UGC, must be followed.

50. General Rules for Examinations:

Subject to the powers of the Vice-Chancellor mentioned below no candidate will be admitted to any examination listed above, or any other such examination as the University may have provided for, unless he/she has fulfilled the conditions prescribed hereinafter in each Faculty for eligibility to appear at the different examinations.

(1) In individual cases the Vice-Chancellor shall have the power to relax the prescribed percentage of attendance to the extent of fifteen percent (15%) in theory, practical and/or tutorial classes as may have been prescribed on ground of following nature:

(i) Illness.

(ii) Natural calamity.

(iii) Participation in extra-curricular activities.

(2) If it is considered necessary to have relaxation in general the matter must be placed before the Vice-Chancellor, through the Principal/Principal-in-Charge of the affiliated College concerned or through the Head of the Department

concerned of the Postgraduate Department, as the case may be, who will give their comments and observations clearly, on the application of the candidate or separately.

51. (1) The provisions in these regulations requiring the specified class attendance and conditions prescribed in relation to practical and/or tutorial work shall not apply to the following categories of students:

(a) who are to be enrolled and registered as casual students in each session within thirty (30) days after the publication of the respective examination result;

(b) who may be permitted to appear at the appropriate subsequent examinations;

(c) students who having failed to pass in more than one subjects/courses in any Degree Examination have not sought re-admission as casual students subject to provisions of Regulation 48 mentioned above;

(d)Third year Bachelor's students who have failed to pass their sixth semester examination; and Second year Master's students who have failed to pass their respective third and/or fourth semester examinations; and students studying either one year B.Lib.I.Sc. or one-year M.Lib.I.Sc. who have failed in first and/or second semester examinations subject to provisions of Regulation 48 mentioned above.

(2) All those students who have duly paid their fees up to the end of the sessions as well as the examination fee, but owing to some exceptional circumstances, are unable to appear at or complete any examination of the University, or those students who having completed their courses, have duly paid their fees up to the end of the session having satisfied eligibility conditions but have been unable to pay the examination fee, will be allowed to appear at the next appropriate examination only without paying any further tuition fee. Such student will, however, be eligible to enroll their names by paying prescribed fee for casual students within one month of the publication of respective examination results. Enrolment under this Regulation shall not be permissible to those students whose enrolment may conflict with the provisions made in this Chapter with regard to the total number of sessions permissible.

52. Provisions related to differently-abled candidates:

(1) A suitable amanuensis to write answer papers on behalf of a blind/differently-abled candidate may be permitted by the Controller of Examinations to write answer on his/ her behalf. However, qualification of the writer is to be included on the application of the candidate**.**

(2) A blind candidate may be allowed to have at least thirty (30) minutes grace period at the time of examination beyond the normal examination period.

(3) The facility of scribe/reader/laboratory assistant should be allowed to any candidate who has disability of forty percent (40%) or more if so desired by the candidate. However, prior permission must be taken from the Controller of Examinations. Application for such permission must be forwarded and recommended by the Principal/Principal-in-Charge of the College from which the candidate has been appearing in the examination. In case of Post-Graduate examinations, such applications must be forwarded and recommended by the concerned Head of the Department.

(4) A candidate who has disability of forty per cent (40%) or more may be allowed compensatory time of twenty minutes per hour of examination. As such a candidate may be given the following time:

- Forty (40) minutes for examination of two hour duration;
- Sixty (60) minutes for examination of three hour duration.

(5) Educational qualification of the scribe /reader/Laboratory Assistant should not be more than the examination in which the candidate has been appearing. Qualifications of the scribe/reader/ Laboratory Assistant must be mentioned in the application of the candidate concerned.

53. The eligibility of a student to appear at any of the examinations listed above will be declared by the Controller of Examinations on the basis of the statement of eligibility by respective Head of the Department of a Post Graduate Department of the University/Principal/Principal-in-Charge of an affiliated College, as the case may be, submitted to the Controller of Examinations at least fifteen (15) days before the dissolution of the respective semester classes.

54. Application for admission to University Examinations (for regular and Special Supplementary) shall be made by the candidates in the prescribed form and must be accompanied by the prescribed fee to be submitted as per the notification issued in this regard.

55. No student shall be admitted to any examination of the University unless he/she has paid the prescribed fee and / or applied for the examination, by the date specified by the Controller of Examinations. A student may, however, submit the examination fee with the prescribed additional fee for late submission after expiry of the specific date, as decided by the Controller of Examinations. The Controller of Examinations may, however, extend the period of grace at his discretion.

56. Students who having failed to pass any semester after the publication of results for the sixth semester examination for the Bachelor's degree and after the publication of results for the fourth semester examination for the Master's degree examination and publication of results for the second semester examination for B. Lib. I. Sc. examination are detained. Such candidates desirous of continuing their studies in the University are to apply to the Registrar for re-admission for enrolment as casual student in the same class in which they had studied last within thirty (30) days of the publication of the result of the relevant examinations. The Registrar shall obtain the opinion of the Head of the post graduate Department/Principal of the affiliated colleges as the case may be. No student having any outstanding dues shall be eligible for re-admission. No application for re-admission or enrolment as casual student shall be entertained unless the outstanding dues have been paid. The re-admission of a student who has failed to qualify to sit for an examination will depend on the merit of his/her case.

[NOTE: *A differently-abled student will be exempted to pay the examination fee provided he/she has certificate of PH with specified disability from the competent authority**.]**

57. (1) In case of change of syllabus/courses of study, a student who fails to pass in any examination in any programme and wishes to appear at any subsequent examination as a casual student shall be permitted to appear for the next two consecutive years only in the same old course and syllabus in which he failed to pass.

(2) All such students will have to pay the prescribed casual student's fee and shall have to apply to the Controller of Examinations in prescribed form stating the papers/courses they want to appear in.

58. (1) Before the results of any University Examinations are drawn-up, answer scripts of all courses/ papers shall be scrutinized by scrutinizer/s under the supervision of the Controller of Examinations.

(2) There will be re-evaluation/review of answer papers (except Sessionals, Practical, Internal Assessment and Special Supplementary Paper(s)) which, however, will be on payment of the prescribed fee for each paper/course and surrender of original mark sheet. The Rules for Review includes the following:

(i) The application for re-evaluation/review should be made in the prescribed form and it should contain specifically the name(s) of the paper(s)/course(s) for re-evaluation/review.

(ii) The work of re-evaluation/review would include fresh marks awarded to each answer in the answer book and re-totaling of the marks. The marks obtained in the re-evaluation/review will be final for the paper(s)/course(s) even in case of decrease of marks originally awarded. If however the difference of marks after review is greater or less than fifteen percent (15%) of total marks of the courses/papers concerned, the script will be sent for reassessment by a Third Examiner, with a formal approval of Vice Chancellor. In such case, the average of two closest marks, awarded by the Examiners will be the final marks.

(iii) Neither the candidate nor any one of his/her behalf would be entitled to be present during the process of re-evaluation/review. They would have the right to see the answer paper(s) only after submitting an application in prescribed format within one month of publication of the review result.

(iv) The re-evaluation/review would be arranged by the Controller of Examinations.

(v) The result of the re-evaluation/review should be intimated to the candidate concerned through Notice Board.

(vi) In case any change is detected during the process of re-evaluation/review [as per paragraph (iii) above] and in such cases, revised mark sheet will be issued after publication of revised results.

59. No printed formal certificate will be issued by the University on the results of any examination other than a final examination on passing which a student is entitled to a degree.

60. A student whose application has been accepted for admission to an examination, after being duly processed and provided he/she is eligible, shall be given Admit Card containing the name of the candidate, the Examination Roll Number assigned to him and registration number.

61. The Admit Card shall be prepared by the Controller of Examinations over the signature of the Controller of Examinations and will be issued, by such staff as may be authorized by him, to do so either through offline or online mode as will be intimated.

62. No candidate shall be admitted into the Examination Hall without Admit Card, provided that the Head of the PG Department/Principal of the affiliated College, as the case may be, if otherwise satisfied on the identity of the candidate, allow him/her

to sit for the examination provisionally with intimation to the Controller of Examinations. The invigilator(s) on duty shall have the power to call upon any candidate appearing at an examination to give a specimen signature for purpose of identification.

63. Permission to appear at any University Examination may be withdrawn before or during the course of the examination for misconduct which, in the opinion of the Vice-Chancellor, justifies the candidate's expulsion from examination.

64. No candidate will be entitled to receive his Admit Card if he/she owes any money to the University or has outstanding dues to hostels on any account and fails to pay it, or has borrowed or has in his/her possession any book, apparatus or other property belonging to the University and fails to return the same, unless he/she has been permitted to take the Admit Card by the Controller of Examinations under exceptional circumstances, provided that in such cases the examination results of such candidates shall be published after dues have been paid.

65. The final consideration of the examination results and their provisional declaration and publication shall be made in accordance with the provisions in the foregoing provisions.

66. The result gazette shall contain the name and the examination roll number of the examinee, the Honours and Postgraduate subject of study and the SGPA/CGPA awarded.

67. The answer scripts of examinations shall be preserved for a period of one year after the date of publication of results and may be disposed of thereafter.

68. Inspection of Examination Scripts:
A candidate may apply in prescribed form for inspection of his/her answer script(s) within one month from the date of publication of results. Application form, along with terms and conditions for inspection will be available from the Office of the Controller of Examinations.

69. Bachelor's Degree Examination:

(1) The Bachelor's Degree Examination for Honours and General shall be held in six (6) semesters as prescribed below:

(a) First semester and Second semester for the First year students:

- First semester examination at the end of first semester.
- Second semester examination at the end of second semester.

(b) Third semester and Fourth semester for the Second year students:

- Third semester examination at the end of third semester.
- Fourth semester examination at the end of fourth semester.

(c) Fifth semester and Sixth semester for the Third year students:

- Fifth semester examination at the end of fifth semester.
- Sixth semester examination at the end of sixth semester.

(2) There would be automatic promotion at the end of Bachelor's Degree First Semester/ Second Semester/ Third Semester/ Fourth Semester/ Fifth Semester irrespective of the marks/grades obtained in the previous semester examination subject to the eligibility conditions as laid down in Regulation 48 for appearing at the examination being satisfied.

(3) Students failing in one or more courses/papers of first, second, third, fourth and fifth semester examinations will be entitled to clear them during the regular

appropriate semester examinations to be held in subsequent years, the maximum number of such consecutive chances being three (inclusive of failures and non-appearance).

(4) A *special supplementary* final Bachelor's degree (sixth semester) Examination will be generally held one month after the publication of the sixth semester Examination results. Only those students who have passed in all Courses of first, second, third, fourth semester but have failed in the non-sessional courses of the fifth semester and/or sixth semester only will be entitled to sit for the special supplementary examination. Such student shall not be eligible to get the benefit of rank or award.

(5) Students failing to clear one or more courses/papers in the special supplementary Final Examination as provided in (4) above, will have the chance to clear them in the regular subsequent semester examinations subject to provisions in paragraph 2 of Regulations 48 above (inclusive of failures and non-appearance).

(6) (i) Students must attend the Internal Assessment Examinations, otherwise he/she will not be permitted to appear in the end semester examination.

(ii) The courses in UG will now be defined as taught course, lab based sessional papers/courses and non-lab based sessional papers/courses. Any student unsuccessful in lab based sessional papers/courses only will be treated as back paper(s)/ courses in the concerned subject(s).

(iii) Candidates with backlog paper(s)/courses in any subject in any semester of UG/ PG will not be eligible for University medal or rank or endowment medals.

(iv) Promotion is also subject to the eligibility conditions as laid down in Regulation 48 for appearing at the examination being satisfied.

70. RULES OF POST GRADUATE EXAMINATIONS:

Duration and Credit Hour:

All M. A. /M. Sc. courses will be of two-year four-semester duration: First Semester, Second Semester, Third Semester and Fourth Semester. Bachelor of Library and Information Sciences (B. Lib. I. Sc.) course will be of one-year two semester duration: First Semester and Second Semester. Each course in M. A. / M. Sc. / B. Lib. I. Sc. will carry 4 (four) credits.

71. Structure:

The Examination shall be held at the end of each semester. Internal assessment in each course is compulsory and must be completed at least two weeks before the beginning of study leave in each semester. All the practical papers will be evaluated at the end of each practical session.

72. Paper Setting:

Question paper for each course will be set by internal paper setter(s) and the answer scripts will be examined by Internal Examiner(s).

73. Moderation:

Moderation of the paper(s) will be done by a Committee consisting of one external subject expert and two senior most Faculty Members of the Department concerned and the principle of rotation-by-seniority will be followed.

74. Post Publication Review / Scrutiny:

A student may apply for post-publication review/scrutiny of his/her answer script for any end-semester examination within ten (10) days after receipt of mark sheet of the concerned examination. Fees as decided by the Controller of Examinations for each course/paper will have to be paid by the candidate. There shall be no review/re-examination of answer script for Supplementary Examination.

75. Minimum marks to be obtained:

Students must secure a minimum of forty percent (40%) marks in each course of all the four semester / two semester examinations. Those who pass in a course shall not be permitted to sit for the examination in that course again. Non-appearance in a course/examination will be counted as failure in that course/examination and count towards a chance.

76. Maximum period of studies to be permitted:

No student shall be permitted to sit for the M.A. / M. Sc. examination after the lapse of four (4) academic sessions from the session of his/her admission to the M. A. / M. Sc. first semester class. No students shall be permitted to sit for Bachelor of Library and Information Sciences Examination after lapse of three (3) academic sessions from the session of his/her admission to the B. Lib. I. Sc. first semester class of such programme.

77. Provision for Supplementary Examinations:

Each student will have to pass every course separately in each semester of the programme of study. If a student fails to pass or appear in one or more courses in the first semester and second semester examination, he/ she may appear in that / those courses at the regular appropriate semester examination along with the regular students in the next academic session. A Supplementary examination for the third semester and fourth semester (taking both semesters together) will be held normally after thirty (30) days from the publication of fourth semester results. Students, who do not have cleared all the courses in any of the previous First and Second semesters, shall only be eligible to appear at the supplementary examination. Students who fail to submit their dissertation, seminars and comprehensive viva will not come under the purview of the supplementary examination. Such students shall not have the benefit of rank and award.

For B. Lib. I. Sc. Examination, or any other examination of one year/two semester duration, a Supplementary examination for the first semester and second Semester (taking both semesters together) will be held normally after 30 (thirty) days from the publication of second semester results. Students who fail to submit their dissertation, project reports, seminars and comprehensive viva, will not come under the purview of the supplementary examination. Such students shall not have the benefit of rank and award.

78. Pass Marks and Award of Class:

Pass marks will be forty percent (40%) in each course both in theoretical and in practical examination, and /grand viva/ seminar/dissertation/ project. Candidate securing sixty percent (60%) or more of the aggregate marks in the total number of courses in all the semesters including grand viva/seminar/dissertation/project will be declared to have passed in First Class. Other successful candidates securing 40% (forty percent) marks and above but below 60% (sixty percent) marks of the aggregate marks in the total number of courses in all the semesters including grand viva/seminar/dissertation/project will be declared to have passed in Second Class.

79. Promotion:

There would be automatic promotion at the end of M. A./M. Sc. First Semester/Second Semester/ Third Semester subject to the eligibility conditions as laid down in Regulation 76 for appearing at the examination being satisfied. Candidates failing in all four (4) courses in the First Semester Examination may automatically go to Second Semester. But he/ she will have to take these courses in the subsequent first semester of the next academic session.

Students failing in one or more courses of any semester examination of odd and even semester shall be eligible to clear these courses in the corresponding semester examination to be held in subsequent years subject to conditions laid down in Regulation 76. Such candidates will be deemed to have passed the paper/ course if she/he obtains 40% (forty percent) of the total marks (including internal assessment) in the end semester examination.

80. Number of Courses:

For all Masters Programme, there shall be four or five courses/papers in each semester making a total of at least sixteen (16) courses/papers and a maximum of twenty (20) courses/papers. Each course/paper shall be evaluated out of fifty (50) marks comprising internal assessment of 10 (ten) marks and End Semester examination of forty (40) marks. For Bachelor of Lib. and Information Sciences there shall be four (4) courses/papers (three theoretical and one practical) in each semester making a total of eight (8) courses/papers in a year. Each course/paper (theoretical) shall be evaluated out of one hundred (100) marks comprising internal assessment of 20 (twenty) marks and end semester examination of eighty (80) marks. Practical in each semester will be of one hundred (100) marks.

Explanation: (a) Internal assessment shall be on the basis of tutorials, class tests or any combination of these. The modalities of such assessments will be notified by the respective Boards of Studies and communicated to the Dean of the concerned Faculty at the beginning of each semester.

(b) For the Master of Arts/ Master of Science Examination the duration of a written end-Semester Examination for each course/paper of forty (40) marks shall be of 120 (One hundred and twenty) minutes that is of two (2) hours duration. Duration for Internal Assessments/Continuous Assessments for each course/paper as prescribed above shall be decided by the respective teacher and the Board of Studies/Academic Committees. For Bachelor of Lib. and Information Sciences programme, the duration of a written end-semester examination for each course/paper (theoretical) of eighty (80) marks shall be of 180 (One hundred and eighty) minutes that is of three (3) hours duration.

81. Grade, SGPA and CGPA:

Student shall be graded in each course/paper on a 10 point scale. Based on marks obtained in aggregate for all the semesters for Master's Degree Programme and in all Honours and General papers for Bachelor's Degree Programme following grade and grade points shall be awarded. Student(s) failing to obtain minimum P-grade in individual Course/Paper will be declared as unsuccessful irrespective of SGPA/CGPA value to qualify in each semester. Students will be awarded SGPA/ CGPA values considering both Major/Honours and General courses/papers in Bachelor's Degree Programme.

Classification of Grades:

Letter Grade	**Grade Point**	**Percentage of Marks**	**Classification of Class/ Division***
O (Outstanding)	8.00 – 10.00	>= 80 and <= 100	**First Class** *(For UG Honours and PG Programme)* **First Division** *(For General Degree Programme)*
A+(Excellent)	7.00 – 7.99	>= 70 and < 80	
A(Very Good)	6.00 – 6.99	>= 60 and < 70	
B+(Good)	5.50 – 5.99	>= 55 and < 60	**Second Class** *(For UG Honours and PG Programme)* **Second Division** *(For General Degree Programme)*
B (Above Average)	5.00 – 5.49	>= 50 and < 55	
C (Average)	4.50 - 4.99	>= 45 and < 50	
P (Pass)	4.00 – 4.49	>= 40 and < 45	
F (Fail)	0	< 40	**Fail**
Ab (Absent)	0		**Absent**

* *Based on CGPA.*

82. There will be a Semester Grade Points Average (SGPA) calculated for each semester on the basis of grades obtained in that semester. The SGPA for the **jth** semester is calculated as:

$$SGPA_j = \frac{\sum_{i=1}^{n} m_i C_i}{\sum_{i=1}^{n} C_i}$$

Where n is the number of courses in the jth semester, mi denotes the numerical value of the grade obtained in the ith course of the semester, ci denotes the number of credit for the ith course of the semester.

For example, consider the numerical grade and credit of a student given in the table below:

Course	**Course I**	**Course II**	**Course III**	**Course IV**	**Course V**	**Course VI**	**Course VII**
Credit	2	2	4	2	2	2	2
Numerical Grade	7.00	8.00	5.00	7.00	6.00	8.00	8.00

SGPA for the jth Semester is calculated as –

$$SGPA_j = \frac{7.00x2+8.00x2+5.00x4+7.00x2+6.00x2+8.00x2+8.00x2}{2+2+4+2+2+2+2} = \frac{108.00}{16} = 6.75$$

Cumulative Grade Point Average (CGPA) for K semesters is given as:

$$CGPA = \frac{\sum_{j=1}^{k} (SGPA_i * C_i)}{\sum_{j=1}^{k} C_j}$$

Where C_j is the total number of credits in the jth Semester.

For example, consider the SGPA's obtained by a student in four semesters along with total credit in each semester is given as follows:

Semester	First	Second	Third	Fourth
SGPA	6.75	6.00	8.12	7.62
Total Credit	16	20	18	16

$$\textbf{CGPA} = \frac{(6.75 \text{ x } 16)+(6.00 \text{ x } 20)+(8.12 \text{ x } 18)+(7.62 \text{ x } 16)}{16+20\ 18\ 16} = \frac{108+120+146.16+121.92}{70}$$

$$\textbf{CGPA} = \frac{496.06}{70} = \mathbf{7.08}$$

83. The formula for conversion of CGPA in percentage of marks for both under graduate and post graduate programmes will be as follows:

Final Percentage of marks (%) = CGPA based on all semesters x 10

Conversion formula will be printed only on the Grade Certificates/Transcripts.

84. A student shall be provided with a record of total marks obtained along with grade, grade point and accumulated credits at the end of the respective Degree Programme. CGPA indicated at the end of the degree will be the basis by which the rank of the student will be determined. Separate account in the form of a credit transcript for accumulated credits may be issued annually or on completion of the programme, or both for availing of the credit transfer options.

CHAPTER-IV

Powers and Functions of the Board of Studies

85. There shall be a Board of Post Graduate Studies in each subject for teaching at the Post Graduate level.

86. Composition of Board of Post Graduate Studies:

(1) Vice-Chancellor - Chairman.
(2) Head of the Department concerned - Vice-Chairman.
(3) All Faculty Members of the Post Graduate Department.
(4) One subject expert from outside the University to be nominated by the Vice-Chancellor.

87. The term of the nominated members shall be four years under Section 37 of the MBB University Act, 2015.

88. The Board of Studies shall ordinarily meet at least twice in every academic session, but in case more than one-third of the members of the Board request the Head of the Department in writing to convene a requisition meeting, the Head of the Department shall convene such a meeting with seven (7) days' notice.

89. One third of the total number of members of the Board shall form the quorum for a meeting.

90. The Dean of the Board of concerned Faculty of Post Graduate Studies shall be invited to attend all meetings of the Board of studies. But he will have no right to vote.

91. In the absence of the Vice-Chancellor and the Head of the Department in any meeting, the members present shall elect a chairman for the meeting.

92. Functions of Board of Post Graduate Studies:

Each Board of Studies will make recommendations to the Academic Council/Board of Faculty for Post Graduate Studies concerned, as the case may be**,** regarding**:**

(1) courses of study and syllabus for various examinations in the subject of teaching concerned;
(2) improvement in the method of instruction, study and examination and development of teaching facilities;
(3) creation and institution of teaching posts and duties thereof;
(4) to prescribe qualifications for teaching posts of the Department in respect of fields of specialisation, provided that such fields are not repugnant to the intents and purposes of the authority that sanctioned the posts;
(5) constituting or re-constituting the Department and starting of organised research units or sections;

(6) preparation of a panel of experts for the purpose of appointment of teachers (the specific fields of specialisation of the experts being clearly stated).

(7) to recommend courses from SWAYAM platform to the students in accordance with the UGC (Credit Framework for Online Courses through SWAYAM) Regulation, 2016.

93. Functions of the Board of Under Graduate Studies:

The Board of Under-Graduate Studies of a specific subject, as constituted under Statute 34 shall:

(1) prepare syllabi for various courses for consideration and approval of the Academic Council;

(2) suggest methodologies for innovative teaching and evaluation techniques;

(3) recommend panel of names for appointment of Examiners, Head Examiners, Scrutinisers, Reviewers and Members, including one external expert for moderation of question papers to the Controller of Examinations; and

(4) co-ordinate research, teaching, extension and other academic activities in a specified subject of an Under Graduate/ affiliated college.

(5) To recommend courses from SWAYAM platform to the students in accordance with the UGC (Credit Framework for Online Courses through SWAYAM) Regulation, 2016.

CHAPTER-V

M. Phil. Regulations, 2018

94. Eligibility Criteria for Admission to the M.Phil. Programme:

(1) Candidates seeking admission to the M.Phil. Programme shall have a two-year Master's degree in the discipline/subject in which he/she is applying for M.Phil. Degree or in a discipline/subject deemed relevant/allied by the Admission Committee of the Faculty concerned, with at least fifty-five percent (55%) marks in aggregate or its equivalent grade 'B' in the UGC 10-point scale (or an equivalent grade in a point scale wherever grading system is followed) from an Indian University or a foreign university recognized by the UGC.

(2) A relaxation of five percent (5%) of marks, from fifty-five percent (55%) to fifty percent (50%), or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-abled and other categories of candidates as per the decision of the UGC/State Government from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of fifty-five percent (55%) (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of five percent (5%) to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

(3) Additional eligibility criteria for admission to the M.Phil. programme of the University shall be as per the rules determined by the Admission Committee concerned and the UGC from time to time.

(4) Subject to fulfilment of eligibility criteria as laid down above, and as per the number of seats declared by the University under unreserved and different reserved categories as per the State Government rules, students shall be admitted to M. Phil. programme in a particular subject through a Written Admission Test conducted by the Department concerned. The qualifying marks in the Written Admission Test shall be fifty percent (50%) for unreserved categories and five percent (5%) relaxation for reserved categories of applicants. The syllabus of the Written Admission Test as prepared by the Department concerned and approved by the relevant Faculty Council, shall be uploaded in its website by the University well in advance of the Written Admission Test.

(5) The students who qualify UGC-NET (including JRF) /UGC-CSIR NET (including JRF)/SET/GATE/teacher fellowship holder shall not be required to appear at the M.Phil. Entrance Test.

(6) The Written Admission Test shall be followed by an interview to be conducted by the concerned Department of the University. A candidate who has been exempted from appearing at the Written Admission Test shall also be required to appear at the interview.

(7) Admission will be strictly based on merit. However, reservation policy as decided by the State Government shall be adhered to.

95. Duration of the Programme, Course-work and Credit Requirement:

(1) The Master of Philosophy (M. Phil.) Programme shall comprise of four (4) consecutive semesters or two (2) years. Of these, the First and Second semester will comprise minimum two (2) courses and maximum four (4) courses of four (4) credits each, of which one course being on Research Methodology. The total number of courses to be taken and the credit requirement for M.Phil. Course-work in each discipline/subject shall be determined by the respective Faculty Councils, but the total credit for the M.Phil. Course-work shall not be less than eight (8) credits and shall not exceed sixteen (16) credits.

The M. Phil. Dissertation shall be of sixteen (16) credits. The overall minimum credit requirement for the award of M. Phil. degree shall not be less than twenty-four (24) credits and shall not exceed thirty-two (32) credits.

(2) The student who has passed all courses in the first semester and second semester or in subsequent corresponding semesters permissible as per the provisions laid down under paragraph (1) above shall spend the third and fourth semesters, or the subsequent two semesters after clearing his/her failed papers/courses, in conducting supervised research leading to an M.Phil. Dissertation, subject to conditions laid down under Regulation 96 below, under a teacher assigned as Research Supervisor by the Board of Studies/Departmental Committee of the Department concerned as per the provisions laid down under Regulations 97**.**

(3) An M.Phil. scholar has to obtain a minimum of fifty percent (50%) of marks in aggregate or its equivalent grade in the UGC 10- point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course-work in order to be eligible to continue in the programme and submit the M.Phil. dissertation.

(4) Prior to the submission of the M. Phil. dissertation, the student/scholar shall make a presentation in the Department before the Research Advisory Committee concerned which shall also be open to all faculty members and other research scholars.

The Syndicate of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the M. Phil. Dissertation shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.

(5) A student who fails to submit the dissertation within one –year or two semesters after passing the course-work examinations with at least fifty percent (50%) marks in aggregate in the second semester or in subsequent corresponding semester as per the provisions laid down under Regulation 96 (5)**,** may apply for extension twice, each time for two semesters.

A female student/scholar may apply for extension thrice, each time for two semesters, and such extensions shall be counted excluding the period of maternity/ child care

leave granted to her once in the entire duration of M.Phil. for up to two hundred and forty (240) days.

A candidate with forty percent (40%) or more disability may be granted a further extension of two semesters to submit his/her M. Phil. dissertation in addition to the two extensions of two semesters each.

In all these cases, extensions shall be granted by the Dean of the Faculty concerned on the recommendations of the concerned Research Advisory Committee of the candidate concerned, as constituted under Regulation 98 below, on the basis of satisfactory progress in his/her research work.

96. Evaluation and Examination Rules:

(1) Students shall not be awarded any class or rank on the basis of First and Second Semester course-work examinations. No grade/ marks shall be given on M.Phil. Dissertation.

(2) Each four (4)-credit course in the first and second semester will be evaluated out of fifty (50) marks, comprising internal assessment of ten (10) marks and end semester examination of forty (40) marks. Students will be required to obtain at least fifty percent (50%) of the total marks in each paper/course in order to be declared passed.

(3) Students who fail to obtain fifty percent (50%) marks in any course/paper in the first or second semester shall be eligible to appear for the same course/paper in the regular semester examination in subsequent corresponding semester. There will be no supplementary examination for any course.

(4) No student shall be permitted to take any M.Phil. end semester examination more than three times.

(5) Examination of M.Phil. Dissertation:
The M. Phil. Dissertation shall be examined by the supervisor of the candidate, and, a subject expert, external to the University, appointed by the Controller of Examinations on the recommendation of the supervisor of the candidate concerned. The examiner shall examine the dissertation as well as examine the students in a viva-voce, in the presence of his/her Research Supervisor, or in the presence of Head of the Department concerned in case the concerned Research Supervisor is on leave/lien or in other exigencies. The examiners shall be required to submit an evaluation report in a prescribed format to the Controller of Examinations and the viva-voce examination shall be conducted only when the evaluation report recommends it.

If the evaluation report of the external examiner of the M. Phil. dissertation is unsatisfactory and does not recommend Viva-Voce, the Controller of Examination, in consultation with the Head of the Department concerned shall send the dissertation to a second external examiner and the viva-voce examination shall be held only if the report of the second examiner is satisfactory. If the report of the second examiner is also unsatisfactory, the dissertation shall be rejected and the research scholar shall be declared ineligible for the award of the M. Phil degree.

The degree of M. Phil shall be awarded to the student concerned only after the viva-voce examination and receipt of recommendation of the award of M. Phil degree by

the viva-voce examiners. The viva-voce examination shall be open. Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/researchers, may attend the viva-voce examination. They, however, can neither ask questions nor give marks.

(6) After the successful completion of the evaluation process and before the announcement of the award of the M. Phil. degree, the university shall submit an electronic copy of the M. Phil. dissertation to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

97. Eligibility and Allocation of Research Supervisors:

(1) Any regular Professor of MBB University with at least five research publications in referred journals and any regular Associate/Assistant Professor of the University with a Ph.D. degree and at least two research publications in referred journals may be recognized as Research Supervisor. Only a full time regular teacher of MBB University can act as a Supervisor. The external supervisors are not allowed.

(2) The allocation of Research Supervisor for a selected research scholar shall be decided by the Board of Studies/Departmental committee of the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them.

(3) A Research Supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M. Phil. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M. Phil. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M. Phil. scholar.

98. Research Advisory Committee and its functions:

(1)There shall be a Research Advisory Committee for each M.Phil. scholar, with the following members:

a) The Research Supervisor of the scholar concerned being the convenor of this committee;

b) A regular teacher of the University from within or outside the department concerned, appointed by the Head of the Department in consultation with the Research Supervisor.

c) One external member nominated by the Dean of the Faculty concerned in consultation with the Research Supervisor.

(2) This Committee shall have the following responsibilities:

a) to review the research proposal and finalize the topic of research;

b) to guide the research scholar to develop the study design and methodology of research;

c) to periodically review and assist in the progress of the research work of the research scholar.

d) to recommend submission of M.Phil. Dissertation on the basis of pre-submission seminar and fulfilment of academic and other requirements as per Regulations 95 and 96 above.
e) to recommend extension period for submission of M. Phil. dissertation and re-admission.
f) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholars fail to implement these corrective measures, the Research Advisory Committee may recommend to the concerned Faculty Council of the University with specific reasons for cancellation of the registration of the research scholar to the M.Phil. programme.

CHAPTER -VI

PH.D. REGULATIONS, 2018

99. Provisions relating to Doctorate Degrees:

The University will award the following Doctorate Degrees:

i. D.Litt. in Arts; D.Sc. in Science,
ii. Ph.D. (Arts); Ph.D. (Science);

Of the above two categories, the degree of D.Litt. and D.Sc. are to be considered as Doctorate Degrees of higher level and no supervisory guidance will be necessary. Supervisory guidance is compulsory for Ph.D. degrees in all disciplines in accordance with provisions mentioned in Regulation 103 and Regulation 104.

Ph.D. Programme shall be of a minimum duration of three (3) years including course work and maximum of six (6) years with one (1) year extension subject to Regulation 101 (5) (i) below. Female candidates and candidates having at least forty percent (40%) disability may be granted further extension beyond this limit as per Regulation 101 (5) (ii)below.

100. Eligibility for Admission:

(1)The application for admission to the Doctor of Philosophy (Ph.D.) programme is to be made to the Registrar in the prescribed form.

(2) A person who has obtained Master's degree of at least two-year (or 4-Semester) duration, in any discipline, with at least fifty-five percent (55%) marks in aggregate or its equivalent grade 'B' in the UGC 10-point scale (or an equivalent grade in a point scale wherever grading system is followed) from an Indian University recognised by the UGC.

(3) A relaxation of five percent (5%) of marks, from fifty-five percent (55%) to fifty percent (50%), or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer) / Differently-abled and other categories of candidates as per the decision of the UGC/AICTE/State Government from time to time, or for those who have obtained their Master's degree prior to 19th September, 1991. The eligibility marks of fifty-five percent (55%) (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of five percent (5%) to the categories mentioned above are permissible based only of the qualifying marks without including the grace mark procedures.

(4) A person who has obtained a Post-graduate Diploma/Degree of less than two years' duration from any University or Institution recognised by the University Grants Commission is eligible for application for admission to the Doctor of Philosophy (Ph.D.) programme provided that such candidate has completed at least a total of five years' of graduate and post-graduate study in a university or Institution recognized by the University Grants Commission.

(5) A candidate shall submit a statement that s/he is not currently enrolled or registered for the doctorate degree in any University/ Institute and as long as he/she is registered for the Ph.D. Degree programme at this University s/he will not get registered at any other

University/ Institute if not pursuing any joint doctorate degree programme of this University.

(6) Subject to the conditions laid down in Regulation 100 (2) (3) and (4) above, candidates who have an M.Phil. (of two-year duration), or in case of candidates who have qualified in the UGC NET/CSIR-NET/SET/GATE/GPAT/Teacher Fellow/Scientist or any other examination that may be deemed equivalent by the Doctorate Committee will have to be successful in the interview on the subject as mentioned under Regulation 100 (10) below to be conducted by the Ph.D. Research Committee of the Department concerned constituted as per Regulation 105 (5) to qualify for admission.

Provided that:

(i) the Master's Degree or a degree deemed equivalent to the Master's degree for such a candidate is in the discipline/subject in which he/she is applying for Ph.D. Degree or in a discipline/subject deemed relevant/allied by the Doctorate Committee of the Faculty concerned;

(ii) such a candidate was admitted to the M. Phil. programme of the concerned Institution through a written admission test and had obtained at least fifty percent (50%) marks in aggregate in the M. Phil. course work.

(7) Subject to the conditions laid down in Regulation 100 above, candidates possessing a Degree considered equivalent to 2- year M. Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorised by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, will have to be successful in the interview on the subject mentioned to be conducted by the Ph. D. Research Committee of the Department concerned constituted as per Regulation 105 (5) to qualify for admission. Such institutions, as mentioned above, must be recognized by the UGC/AICTE.

(8) The Equivalence committee of the University shall examine and recommend to the relevant Doctorate Committee/ Admission Committee the equivalence of any such degree with two-year M. Phil. Degree of an Indian Institution.

(9) In all other cases the candidate will have to appear for an admission test to be conducted by the Office of the Controller of Examinations of the University and if qualified, have to be successful in the interview on the subject to be conducted by the Ph.D. Research Committee of the Department concerned constituted as per Regulation 105 (5) (i) to qualify for admission.

The admission test procedure will be decided by the Doctorate Committee, as mentioned under Statutes 41 and 42, in accordance with the recommendations of the Ph.D. Research Committee of the Department concerned.

Following the admission procedure, a list of qualified candidates (preferably mentioning their area(s) of research interest(s)), will be published and displayed by the University.

Subject to the conditions laid down in this Regulation, an M. Phil student of MBB University with UGC-JRF/RGNF/Moulana Azad Fellowship, may be admitted to the Ph.D. programme after successful fulfilment of all the requirements of the M. Phil Degree, provided that he had obtained at least fifty percent (50%) marks in aggregate in the M. Phil course work, and his/her performance in the Ph.D. admission interview is

satisfactory in terms of the criteria set by the Ph. D. Research Committee of the Department concerned.

(10) Each Ph. D. Research Committee shall predetermine Ph.D. scholars to be admitted depending on the number of available Research Supervisors and other academic and physical facilities available, keeping in mind the norms regarding the scholar-teacher ratio, laboratory, library and such other facilities.
Admission test schedule shall be notified at least once in every year, well in advance in the institutional website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission for Ph.D. in each subject/discipline, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information.

(11) The reservation policy of the State Government will be applicable.

(12) The qualifying marks in the Admission Test for Ph.D. programme shall be fifty percent (50%) for general category applicants and shall be forty-five percent (45%) for reserved category candidates. The syllabus of the Admission Test, as prepared by the Department concerned and approved by the Doctorate Committee of the Faculty concerned shall consist of fifty percent (50%) of research methodology and fifty percent (50%) shall be subject specific, and shall be uploaded in its website by the University well in advance of the Admission Test.

(13) In the interview/viva-voce, a candidate shall be required to discuss his/her research interest/area through a presentation before the Ph.D. Research Committee of the Department constituted as per Regulation 105 (5)(i).
The interview/viva-voce shall also consider the following aspects, viz. whether:
(i) the candidate possesses the competence for the proposed research;
(ii) the research work can be suitably undertaken at the Department/School concerned;
(iii) the proposed area of research can contribute to new/additional knowledge.

101. Procedure for Registration:

(1) The Doctorate Committee of the Faculty concerned shall process the application of the qualified candidates. If the Doctorate Committee accepts the candidate for registration on the recommendation of the Ph.D. Research Committee of the Department concerned, then s/he shall have to register her/his name or get admitted to the Ph.D. programme on or within the date specified by the Doctorate Committee, by paying a registration fee plus such other fees duly determined by the University, failing of which the offer of admission/registration shall be cancelled.

The scheme of the work and title of thesis shall have to be registered by the student/scholar within two years from the date of registration to the Ph.D. programme or within one year from the date of successful completion of the course-work, whichever is applicable. However, the title of research work/thesis of a student may be registered on the recommendation of the Ph.D. Research Committee of the Department concerned before the successful completion of the Ph. D. course-work in cases where he/she has been awarded with a Fellowship by UGC/CSIR or any such funding agency, the commencement of which requires the registration of the title of his/her research work. Notwithstanding any such requirements, continuation of Ph.D. research work and validity of registrations shall be subject to conditions laid down under paragraph (5) of this Regulation.

(2) Registration for Ph.D. Degree shall be granted to a candidate provided that the Ph.D. Committee is satisfied that:

(i) the candidate satisfies the requirements for eligibility as laid down in Regulation 100;
(ii) it shall be possible for the candidate to maintain regular contact with his/her supervisor throughout the entire period of his/her work; and,
(iii) the experimental part, if any, of the work can be carried out at this University or in other recognised University or Institution or Research Organisation or Industry where adequate facilities for carrying out such work exist.
(iv) There is evidence that teacher qualified is willing to act as supervisor for the candidate.

(3) In case of failure to register within the prescribed time, the application shall be deemed to have been cancelled unless granted permission by the Registrar on the basis of written application by the candidate and recommendation of the Ph.D. Research Committee/ Admission Committee of the Faculty concerned.

(4) On payment of the registration fee, the candidate's name and other particulars will be included in the register maintained by the Office of the Registrar.

The date of payment of Registration fee, or the first instalment as may be permitted by the University, shall be taken as the date of Registration to the Ph.D. programme.

The Registration Certificate shall be issued to a candidate by the Registrar only after full payment of the Registration fee by the candidate.

(5) (i) Registration shall remain valid for six (6) years from the date of registration, provided that the candidate successfully completes the Ph.D. course work as stipulated under Regulation 103 and Regulation 104 below, he/she maintains regular contact with his/her Supervisor throughout the entire period of his/her work, his/her research progress is found to be satisfactory by the Research Advisory Committee of the candidate concerned and has paid registration fee and other fees applicable in full within eighteen (18) months from her/his date of registration as defined under 101 (2) and (4).

Subject to fulfilment of the above criteria and on the recommendations of the Research Advisory Committee of the candidate concerned regarding satisfactory progress in his/her research work, the relevant Doctorate Committee may extend the period of registration beyond six years provided that such extension shall not exceed one year.

(ii) For a female candidate, the period of valid registration shall be six years subject to fulfilment of the above requirements, with maximum of two (2) extensions of one-year each, as permitted by the Doctorate Committee on the recommendations of the Research Advisory Committee of the candidate concerned regarding satisfactory progress in her research work, excluding the period of maternity leave granted to her once in the entire duration of Ph.D. for up to two hundred and forty (240 days) and Child Care Leave as per State Government Rules.

For a candidate with at least forty percent (40%) disability, the period of valid registration shall be six years subject to fulfilment of the above requirements, with

maximum of three (3) extensions of one-year each, as permitted by the Doctorate Committee on the recommendations of the concerned Research Advisory Committee of the candidate concerned regarding satisfactory progress in his/her research work.

(6) The candidate may apply to the Registrar for cancellation of registration stating reasons, and such application, preferably forwarded by the Supervisor(s) must be placed and recorded at the meeting of the Ph.D. Committee. If approved, the candidate's registration will be cancelled.

(7) Registration of a student/scholar may also be cancelled by the University if the candidate does not fulfil the above criteria mentioned in paragraph 5 above. In such cases, the Research Advisory Committee of the candidate concerned may recommend to the Registrar for cancellation of his/her registration. The recommendation of the concerned Research Advisory Committee shall be placed at the meeting of the Ph.D. Research Committee and the candidate will be notified in writing the provisional decision taken by the Ph.D. Research Committee. Final decision will be taken by the Doctorate Committee after obtaining the reply within a stipulated period of time.

The Research Advisory Committee of the student/scholar concerned may also recommend cancellation of his/her registration if he/she fails to present his/her progress of ongoing research work in seminars in due time for two or more consecutive occasions.

102. Privileges and obligations of registered candidates:

(1) A registered student/scholar shall work under the guidance of a Supervisor appointed by the Doctorate Committee on the recommendation of the Ph.D. Research Committee of the Department concerned.

(2) A registered candidate shall abide by such regulations as may be prescribed by the Doctorate Committee from time to time.

(3) If the registered student/scholar does not have an M. Phil. (of two-year duration) with at least fifty percent (50%) marks in the course-work examinations in aggregate or equivalent degree but qualifies under Regulation 100 (6) (ii) then he/she will have to satisfactorily complete Ph.D. course-work comprising at least two courses and a maximum of four courses of 4-credits each. Such courses, of which one course shall be on Research Methodology of at least 4 credits, shall be prescribed by the Department where he/she pursues his/her research on the recommendations of the Research Advisory Committee, as stipulated under Regulation 105 (6) (ii), and shall be of one semester duration.

These courses must be taken within initial one or two semesters from the date of registration and must be successfully completed with at least fifty-five percent (55%) of marks in aggregate or its equivalent grade in the UGC 10-point scale (or an equivalent grade/CGPA in a point scale) and in order to be eligible to continue in the Ph.D. programme and submit the dissertation/thesis.

A registered student/scholar already holding an M. Phil. (of two-year duration) or equivalent degree may be exempted by the Department from the Ph.D. course work, provided:

(i) a one-semester course on Research Methodology of at least four-credit was taught in the M.Phil. course work and all the courses were successfully completed by him/her with at least fifty-five percent (55%) marks in aggregate or its equivalent grade in the UGC 10-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed);

(ii) M. Phil. (of two-year duration) or equivalent degree is in the subject/discipline deemed relevant/allied by the Ph.D. Research Committee of the Department concerned and approved by the Doctorate Committee concerned.

103. Number of Courses and Credit Requirement:

(1) Each course shall be of four-credit, one of which shall be on Research Methodology. The total number of courses to be taken and the credit requirement for Ph.D. course-work in each discipline/subject shall be determined by the Doctorate Committee of the respective Faculty on the recommendation of the Ph.D. Research Committee of the Department concerned, but the total credit for Ph.D. course-work shall not be less than eight (8) credits and shall not exceed sixteen (16) credits. Under Faculty of Science, the Ph. D. programme shall consist of two papers/ courses of four credits each in each subject/discipline, one of which shall be on Research Methodology.

The course on Research Methodology would usually cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other course(s) shall be advanced level course(s) in the relevant subject/discipline.

Examinations of the Ph.D. course work shall be conducted by the Office of the Controller of Examinations of this University as per the provisions in Regulation 104.

(2)A fee determined by the University shall be paid by the registered candidate for appearing at the examination for the course(s) mentioned above.

(3) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. On the basis of work-in-progress presentation by a candidate, the six monthly progress reports shall be prepared and submitted by the Research Advisory Committee to the Dean of the Faculty concerned.

(4) Students shall not be awarded any class or rank on the basis of course-work examination. There will be no supplementary examination for any course. Students who fail to qualify in any course/paper shall be eligible to appear for the same courses/papers in the regular semester examination in subsequent corresponding semester. No student shall be permitted to take any end semester examination more than two times.

104. Examination Rule for Course-work:

(1)Each 4-credit course in the one-semester course-work shall be evaluated out of fifty (50) marks, comprising internal assessment of twenty (20) marks and end semester examination of thirty (30) marks. At least fifty percent (50%) of end semester examinations in the entire programme must be in the form of written end semester examinations. For not more than fifty percent (50%) of the courses, the end semester examinations may be in the form of term paper or any other form as prescribed by the Departmental Committee and/ or approved by the Doctorate Committee.

(2) Students will be required to obtain at least fifty percent (50%) in each paper/ course in order to be declared passed. But, to continue in the Ph. D. Programme, a student must obtain at least fifty-five percent (55%) in aggregate.

(3) If a student is declared pass in all papers in the Ph. D. course work by obtaining at least fifty percent (50%) marks in each paper/course, but fails to obtain fifty-five percent (55%) marks in aggregate, he/she shall be eligible to appear in a Qualifying Examination to be held within six months of publication of final results. He/she may opt for appearing in any one or all of the papers in the Qualifying Examination by surrendering the marks obtained by him/her in that /those paper/papers, and the marks obtained in the Qualifying Examination shall be final. A candidate can appear in Qualifying Examination only once.

105. Supervision:

(1) Any regular Professor of Maharaja Bir Bikram University with at least five research publications in refereed journals/ UGC recognized journals and any regular Associate/Assistant Professor of the University with a Ph.D. Degree and at least two research publications in refereed journals/ UGC recognized journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the university may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

(2) Only a full time regular teacher of MBB University can act as a supervisor. However, External Supervisors may be allowed in exceptional case(s) subject to Regulation 113.

(3) The allocation of Research Supervisor for a selected candidate/ scholar shall be decided by the Ph.D Research Committee of the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.

(4) On the recommendation of the Ph.D. Research Committee or any other appropriate body of the University full time college teachers, employed there in substantive post (subject to fulfilment of academic qualification as per paragraph (1) and paragraph (2) above), may be appointed by the Doctorate Committee of the concerned faculty of the university to act as Research Supervisors independently for students admitted to the Ph.D. programme of such colleges as approved by the University.

(5) ***Ph. D. Research Committee: Composition, Powers and Functions***:
The Doctorate Committee of each Faculty will constitute a Ph.D. Research Committee for every Department and Research Advisory Committee for each and every admitted Ph.D. Scholar. The composition and powers and functions of these committees shall be as follows:

(i) Ph.D. Research Committee for each Department shall be composed of the following members:
(a) Head of the Department concerned as Chairman-cum-Convenor;

(b) One (1) faculty member from the Department in terms of seniority and by rotation from the Department;

(c) Supervisor (s) concerned;

(d) Two (2) subject experts of whom at least one must be from outside the Department and one must be from outside the University, nominated by the Departmental Committee for a maximum period of three (3) years.

If the incumbent Head of the Department/ Faculty member concerned is himself/herself a registered Ph.D. student of this University, he/she shall not be the Chairperson of the Committee and shall not be an Ex-Officio member of the Committee till such time he/she is awarded the degree. In such a situation, the senior most faculty member will be the Chairman-cum-Convenor.

The term of each nominated member of the Ph.D. Research Committee of the Department shall be three (3) years from the date of approval by the Doctorate Committee concerned.

(ii) Powers and Functions of the Ph.D. Research Committee for Departments:

This Committee shall perform the following functions:

(a) shall select candidates against number of pre-determined vacancies and recommend to the Doctorate Committee of the faculty concerned for approval of their admission to the Ph.D. programme;

(b) ascertain and recommend waiver from Ph.D. course-work, wherever applicable;

(c) assign Research Supervisor;

(d) nominate subject experts for Research Advisory Committee for a student concerned.

(6) ***Research Advisory Committee:***

(i) Research Advisory Committee (RAC) for each admitted Ph.D. scholar shall be composed of the following members:

(a) Chairperson of the Ph.D. Research Committee of the Department concerned or his /her nominee from within the Department as Chairperson of the concerned RAC;

(b) at least one and at most two subject experts (who may be from outside the concerned Department) to be nominated by the Ph.D. Research Committee of the Department concerned in consultation with the Research Supervisor;

(c) concerned Research Supervisor as Convenor.

(ii) Powers and Functions of the Research Advisory Committee for doctoral candidates in each Department:

The Research Advisory Committee for such candidates shall perform the following functions:

(a) review the research proposal, finalize the topic and title of research work/Ph.D. thesis, and forward its recommendation to the Doctorate Committee of the Faculty concerned for registration of the same;

(b) guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do;

(c) periodically review and assist in the progress of the research work of the research scholar;

(d) assess and evaluate research progress of the Ph.D. scholar concerned on the presentation given by him/her before the Committee on the progress of his /her work once in six months, and provide further guidance;

(e) recommend extension of the period of registration subject to the satisfaction of criteria as laid down under Regulation 101 (5) (i) and (ii).

(iii) The Research Advisory Committee may also recommend cancellation of registration of the Ph.D. scholar concerned.

(iv) In the absence of a Research Advisory Committee, the Ph.D. Research Committee will perform the functions of the Research Advisory Committee.

106. A Research Supervisor who is a Professor, at any given point of time, cannot guide more than eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars.

107. Submission of thesis:

(1) A registered candidate shall have to work for a minimum period of three years after the date of registration. If the Supervisor/ Research Advisory Committee certifies that the thesis embodies at least three years' work, then the Doctorate Committee may permit a candidate to submit his / her thesis one year after the successful completion of coursework, but not before two years from the date of registration subject to satisfying the criteria as laid down in paragraph (2) and paragraph (3) below.

(2) A student must have at least one publication in a refereed journal and made two paper presentation in conferences/seminars out of his/her doctoral research work, or at least two publications in a refereed journal and made one paper presentations in conferences/seminars, prior to submission and examination of his / her thesis, and shall produce evidence for the same in the form of acceptance letter or offprint and presentation certificates.

(3) Before final submission of the thesis a student who has satisfactorily completed the course work following Regulation 104 must present his/her work at a meeting of the Research Advisory Committee as constituted under Regulation 105 (6). Such presentation shall be open to all faculty members and other research scholars. Any suggestion may be suitably incorporated under the advice of the supervisors(s).

108. (1) The thesis shall be an original contribution to knowledge, and must bear evidence of the candidate's having carried out individual investigations in his/her chosen field.

(2) He/ She shall state in the preface the proposition on which the work is based and how the work contributes to the general advancement of knowledge. He/ She shall also state the sources from which her/his information has been derived and shall indicate which portion(s) of his/her thesis s/he claims as his/her original contribution.

(3) The Syndicate of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.

(4) A candidate cannot submit any work as his/her thesis for which degree or diploma or other academic award has been conferred on him/her by this University or any other University or Institution.

109. (1) The fee for submitting a thesis for examination will be determined by the University from time to time.

(2) A registered candidate shall have to submit four hard copies and one electronic copy of the thesis embodying the results of the research he/she has carried out together with four copies of the synopsis of the thesis. The copies of the thesis should be submitted to the Registrar together with a receipt of the fees paid to this University for this purpose.

(3) The fees as paid are not refundable.

(4) Proof of the candidate's fulfilment of other requirements shall also be submitted at this time.

(5) The syndicate shall have the power to revoke any Ph.D. Degree conferred duly if the candidate is subsequently proved guilty of plagiarism, falsification / copying of data / information or any other form of academic or ethical malpractices.

110. Examination of thesis:

(1) The Doctorate Committee shall approve names of six persons, at least three of whom must be from outside the State of Tripura or from abroad, who are well known authorities on the subject for appointment as examiners of a thesis by considering the list submitted by the Supervisor. Such examiners shall neither be teachers of this University nor be persons who are supervising candidates for the Ph. D. Degree registered at this University.

(2) The Board of Examiners will consist of the following:

(i) Supervisor(s) under whose guidance the candidate has worked.

(ii) Two external experts to be appointed from the panel of six experts as approved by the Doctorate Committee of the faculty concerned as laid down in paragraph 1 of this Regulation.

One of the experts must be either from outside the State of Tripura or from abroad.

The experts would be nominated by the Vice-Chancellor from the list of experts recommended by the Doctorate Committee as mentioned in paragraph 1 of this Regulation and appointed by the Syndicate.

(3) All Examiners, including External Examiners, will be requested to state their opinion in the prescribed form that has the following options:

"(a) The candidate may be awarded the Ph. D. Degree of the University.

(b) The candidate may be awarded the Ph. D. Degree of the University provided that the following modifications are addressed in a separate addendum. The Examiners present at the viva voce must certify that the modifications are satisfactorily addressed, failing which the thesis must be resubmitted after addressing the suggested modifications.

(c) The candidate may be awarded the Ph. D. Degree only after addressing following questions and resubmitting the thesis.

(d) The candidate will not be awarded the Ph. D. Degree of this University."

A detailed report must also be submitted and signed by the Examiners.

(4) A thesis which has been directed to be resubmitted by the examiners may be submitted again after due revision, modification or alternation but not earlier than three months from the date of communication of the recommendation to the candidate and a fee shall have to be paid at the time of resubmission as decided by the University. The Board of Examiners appointed under Paragraph 2 of this Regulation will examine the resubmitted thesis again. A thesis may be resubmitted only once.

(5) If there is a difference of opinion in the recommendations of the examiners, all the reports and the thesis will be sent to a third external examiner appointed by the Doctorate Committee, who will act as special adjudicator and his/her recommendation will be considered as binding.

(6) If both the external examiners reject the thesis it shall not be further processed for award of the Ph. D. Degree of this University and it will be considered as rejected.

(7) If all the external Examiners are of the opinion that the candidate may be awarded the degree, or in case of a favourable opinion of the special adjudicator, he/she shall be asked to appear at a viva voce examination.

111. Viva Voce Examination:

(1) There shall be an open viva voce examination for which notice should be issued fifteen (15) days before the examination and teachers of all faculties shall be invited to attend the examination. Other interested persons may also attend.

In cases of exigency, on the basis of written application by the supervisor of the Ph.D. student concerned, the Dean of the Faculty concerned may allow viva voce examination to be conducted after seven (7) days from the date of issue of notice of the same.

(2) From the panel of external examiners as recommended by the Doctorate Committee, the Vice-Chancellor shall nominate one person who is not a teacher of this University and is a well-known authority on the subject, and the Supervisor of the candidate, as examiners for the viva voce examination. In case the Supervisor is not available Vice-Chancellor shall nominate another examiner in his/her place.

In the event of a Ph.D. candidate proceeding abroad after submission of the thesis, a competent scholar in the field abroad may be appointed as an examiner for the open viva voce as a special case with the approval of the Vice Chancellor.

(3) The examiners at the viva voce examination may ask questions beyond the subject of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the particular branch of the subject on which he/she has submitted the thesis. If there is an addendum as mentioned under Regulation 110 (3) (b), the examiners will certify that it is satisfactory.

(4) If the examiners are not satisfied, the candidate may be directed to appear again at the viva-voce examination after six months. Such a candidate shall pay an additional fee duly determined by the University.

(5) The degree will be awarded by this University if the examiners of the viva voce examinations are of the opinion that the candidate is a fit person to receive the degree.

112. Honorarium:

The members of the Board of Examiners shall be paid an honorarium as may be determined from time to time by the University for the examination of the thesis and the oral examination separately.

Honorarium will be paid to the examiners at the same rate as mentioned above for re-examination of the thesis.

113. Registration of Candidates under Supervisors who are not teachers of MBB University:

(1) The Syndicate may identify research Institutions/Colleges affiliated to Maharaja Bir Bikram University from where the teachers may independently supervise candidates registered in their own Ph.D. programmes for the degree of Ph.D. of Maharaja Bir Bikram University subject to fulfilment of criteria as laid down under Regulation 105 (1) and (3) provided:

(a) The concerned research Institute/Department of affiliated college has at least two Ph.D. qualified teachers/experts/other academic staff in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities.

(b) The concerned research Institute/Department of affiliated college has exclusive research laboratories with sophisticated equipments with provision for adequate space per research scholar along with computer facilities and essential software as specified by Maharaja Bir Bikram University and uninterrupted power and water supply.

(c) The concerned research Institute/Department of affiliated college has earmarked library resources including latest books, Indian and international journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/Library for reading, writing and storing study and research materials.

(2) Ph.D. programme of an Institute/College affiliated to Maharaja Bir Bikram University as per the Maharaja Bir Bikram University Statute must also satisfy all the above mentioned criteria in order to be recognized by Maharaja Bir Bikram University for award of Ph.D. Degree.

(3) When an Institute or its Ph.D. programme, or the Ph.D. programme of an affiliated College/Institute is thus identified by the Syndicate of this University, the Institute must follow the rules and regulations of this University regarding the Ph.D. programme as stated above.

(4) The Head/Director of the Institute must forward the selected candidate's application form for registration to the Ph.D. programme of this University.

(5) The Research Advisory Committee as constituted for department/unit as per provisions laid down under Regulation 105(6) above by the concerned research Institute or the affiliated College/Institute will conduct the interview, review the title and scheme of work and conduct pre-submission presentation of the candidate and forward its report to the Doctorate Committee.

114. Cancellation of Registration:

(1) The candidate may apply to the Registrar for cancellation of registration stating reasons, and such application, preferably forwarded by the Supervisor(s), must be placed and recorded at the meeting of the Doctorate Committee. If approved, the candidate's registration will be cancelled.

(2) A candidate's registration may also be cancelled by the University if the candidate does not fulfil above criteria. In such cases, the Supervisor(s) may recommend to the Registrar for cancellation of his/her registration. The application shall be placed in the meeting of the Doctorate Committee and the candidate will be notified in writing the decision taken by the Doctorate Committee.

115. Depository with INFLIBNET:

Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. Degree(s), the University shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Universities/Institutions/Colleges.

CHAPTER VII

Honorary Degree

116. Honorary Degree:

(1) Any proposal for the conferment of Honorary Degree shall in the first place be considered by a Committee consisting of the Vice-Chancellor and the Deans of the Faculty Councils.

(2) The Committee shall submit a report embodying its recommendations to the Syndicate. In case of every person recommended for the degree the report will contain a statement of the grounds on which the recommendation is based.

(3) The report of the Committee shall be circulated among the members of the Syndicate at least not less than fifteen days prior to the date of the meeting of the Syndicate in which the report will be considered for recommendation to the Chancellor.

(4) Degree shall only be awarded if the recommendation of Committee is approved by not than less than three fourths of the members present in the meeting of the Syndicate and is finally confirmed by the Chancellor.

(5) The Degree Certificate shall be in the form given below and shall be signed by the Chancellor.

(SEAL OF THE UNIVERSITY)
MAHARAJA BIR BIKRAM UNIVERSITY

This is to certify that the Degree of Doctor of Literature/Science in this University was conferred HONORIS CAUSA on,.....

At

THE SPECIAL CONVOCATION of the UNIVERSITY held on.....

Chancellor

(6) Honorary Degree shall be conferred at a Special Convocation to be held for the purpose.

(7) The persons to be awarded the Honorary Degrees shall be presented by the Vice-Chancellor.

(8) When an Honorary Degree is conferred, in absentia, the Degree Certificate shall be delivered to the recipient in such manner as may be decided by the Vice-Chancellor.

CHAPTER-VIII

Five Year Integrated B. A.L.L. B. (Honours) Degree Programme

117. Academic Session:

There shall be ten Semesters in B. A.L.L. B (Honours) programme of Five Years' duration. Each academic session will consist of two Semesters:

- First Year: First and Second Semester;
- Second Year: Third and Fourth Semester;
- Third Year: Fifth and Sixth Semester;
- Fourth Year: Seventh and Eighth Semester;
- Fifth Year: Ninth and Tenth Semester.

118. Semester Classification:

- Odd Semesters (First, Third, Fifth, Seventh and Ninth): July-December;
- Even Semesters (Second, Fourth, Sixth, Eighth and Tenth): January-June.

119. Duration of the Programme:

The five year integrated Law Degree Course after 10+2 shall comprise of ten (10) semesters viz. First to Tenth semester and will be a 5 (five) years' integrated programme for professional course in Law having six months duration in each semester from First semester to Tenth semester.

120. Eligibility for admission to B.A. L.L.B. (Honours) Programme:

(1) The candidate must be successful in Law Entrance Examination.

(2) Eligibility to apply for Law Entrance Examination as prescribed by the Government of Tripura.

(i) A Citizen of India.

(ii) One who has passed or appeared an examination in (10+2) Course of schooling recognized by the Board under Central or State Government or possesses such academic qualification which is equivalent to 10+2 course for admission to B.A. L.L. B. (Honours) Course approved by the MBB University/ Bar Council of India, as the case may be.

(iii) A candidate who has appeared in the aforesaid examination and whose result is yet to be published is also eligible to apply for entrance examination subject to fulfilling the conditions that she/he must secure at least forty-five percent (45%) of the total marks in case of general category applicant and forty percent (40%) of the total marks in case of SC and ST category.

121. Intake: Sixty (60) subject to revision by the Syndicate from time to time following recommendations of the Bar Council of India**.**

122. B.A. L.L.B. (Honours) Degree:

(1) The B.A. L.L.B. (Honours) Degree Examination shall be held in ten Semesters.

(a) First semester and Second semester for the First year students:
- First semester examination at the end of first semester.
- Second semester examination at the end of second semester.

(b) Third semester and Fourth semester for the Second year students:
- Third semester examination at the end of third semester.
- Fourth semester examination at the end of fourth semester.

(c) Fifth semester and Sixth semester for the Third year students:
- Fifth semester examination at the end of fifth semester.
- Sixth semester examination at the end of sixth semester.

(d) Seventh semester and Eighth semester for the Fourth year students:
- Seventh semester examination at the end of seventh semester.
- Eight semester examination at the end of eighth semester.

(e) Ninth semester and Tenth semester for the Fifth year students:
- Ninth semester examination at the end of ninth semester.
- Tenth semester examination at the end of tenth semester.

(2) There would be automatic promotion at the end of First Semester/Second Semester/Third Semester/Fourth Semester/Fifth Semester/ Sixth Semester/ Seventh Semester/ Eight Semester/ Ninth Semester irrespective of the marks/grades obtained in the previous semester examination subject to the eligibility conditions as laid down in Regulation 48 (1) and Regulation 124 (4) for appearing in the examination being satisfied.

(3) Students failing in one or more courses/papers of first, second, third, fourth, fifth, sixth, seventh, eighth and ninth semester examinations will be entitled to clear them during the regular semester examinations of courses to be held in subsequent years, the maximum number of such chances being four (Inclusive of failures and non-appearance).

(4) A *special supplementary* Examination will generally be held after one month from the date of the publication of the tenth semester Examination results. Only those students who have passed in all Courses of first, second, third, fourth, fifth, sixth, seventh, eight semesters but have failed in the non-sessional courses of the ninth semester and/or tenth semester will be entitled to sit for the special supplementary examination. Such student shall not however have the benefit of rank or award.

(5) A student with a backlog paper(s) in a particular semester will have to mandatorily appear in the next appropriate (Odd/ Even) semester and get it cleared. A maximum of four chances for appearing in the back paper(s)/course(s) examination will be given, excluding the regular chance, but including non-appearance and failure.

123. Course Curriculum:

(1) Each theory paper/course shall be of 100 marks and contain two parts:

i) End Semester Examination (To be conducted by the University)	- Eighty (80) marks
ii) Internal Assessment	- Twenty (20) marks

(2) A candidate shall avail a maximum time period of three (3) hours duration to answer a paper of eighty (80) marks.

(3) There shall be four (4) clinical papers/ courses (Practical) of one hundred (100) marks each. The papers/ courses are namely:

i) Drafting, Pleading and Conveyance
ii) Professional Ethics and Professional Accounting System
iii) Alternate Dispute Resolution
iv) Moot Court Exercise and Internship

[Note: Outline of the above Clinical courses shall be included in the syllabus of the respective semester].

124. General Rules:

(1) A candidate shall have to attend seventy-five percent (75%) of classes as prescribed in each of the subjects and also at the moot courts, tutorials and practical training courses;
Provided that in exceptional cases for reasons to be recorded, Principal of the college may condone attendance short of those required by these rules, if the student concerned had attended sixty-five percent (65%) of the classes held in the subject concerned and attended seventy percent (70%) of the classes in all the subjects taken together.

(2) Attendance in the Notified Seminars/ Lectures and in extracurricular activities and practical training shall be given weightage to a maximum of six periods if the duration of such programme is one day and three periods if the duration of the said programme is half a day. The teacher-in-charge of any such programme shall forward the attendance and other relevant papers to the Principal for reference and record. The student having less than stipulated attendance shall be declared as "Dis-collegiate". The "Dis-collegiate" candidate may be permitted to take re-admission in the respective class, subject to the availability of the seat(s) in the same semester immediately in the next academic session.

(3) In case a student fails to attend classes for one full month at a stretch from the date of commencement of classes or in any occasion during a session (except during vacation or any sufficient reason with prior information), his / her name shall be struck off from the rolls or register. In exceptional cases on some valid / bona fide grounds the college authority may condone such absence. If name struck off from the register such student may take admission in the semester afresh in next academic year.

(4) A student has to complete his / her B.A.L.L.B. (Honours) Programme of study and examination under Maharaja Bir Bikram University within a period of Seven (7) years and in special circumstances one (1) more year as decided by the Vice-Chancellor from his/ her first admission in First semester class in the Law College under MBB University.

(5) A candidate shall have to appear in Internal Assessment Test mandatorily, failing which he / she shall not be allowed to sit in the semester examination.

(6) If a candidate adopts any kind of unfair means / unfair act in the examination, he / she shall be expelled from the examination and he / she shall not be allowed to appear at the remaining courses/papers of that semester. The Principal shall inform the matter in

details to the University. The Controller of Examinations of the University shall decide whether the candidate will be allowed to pursue his/her studies in the programme.

125. End Semester Examination:

(1) A candidate shall have to fill up prescribed application form for the end semester examination to be conducted by the University along with requisite fees. All kind of fees once paid is not refundable.

(2) The Principal of the college shall submit a proposal of the examination schedule of each and every semester to the Controller of Examinations well ahead of the examination.

(3) The Examination schedule of each and every end semester examination shall be notified by the Controller of Examinations, Maharaja Bir Bikram University.

126. Moderation:

The Board of Under Graduate Studies in B.A.L.L.B. (Honours) as constituted under Statute 34, shall suggest panel of names of Head Examiners, Scrutinisers, Reviewers and Moderators including one External Expert to the Controller of Examinations.

127. Result:

(1) The University Grading System shall uniformly apply.

(2) The calculation of SGPA and CGPA shall be in accordance with University norms/regulations.

(3) Class will be awarded on the basis of CGPA only.

CHAPTER- IX

Miscellaneous

128. In case, any problems arising out of, or difficulties encountered by the University, in implementing any of the provisions of these Regulations, the matter must be referred to the Syndicate. The decision of the Syndicate will be final.

Annexure- A

Details of Courses under Undergraduate Programme (B.A. / B.Com.)

Course	*Credits	
	Paper + Practical	**Paper + Tutorial**
I. Core Course (12 Courses/ Papers)	12x4=48	12x5=60
Two Courses/Papers – English		
Two Courses/Papers – MIL		
Four Courses/Papers – Discipline 1.		
Four Courses/Papers – Discipline 2.		
Core Course Practical / Tutorial* (12 Practical)	12x2=24	12x1=12
II. Elective Course (6 Courses/ Papers)	6x4=24	6x5=30
Two Courses/Papers – Discipline 1 Specific		
Two Courses/Papers – Discipline 2 Specific		
Two Courses/Papers – Inter disciplinary		
Two courses/papers from each discipline of choice and two courses/papers of interdisciplinary nature.		
Elective Course Practical / Tutorial*	6x2=12	6x1=6
Two Courses/Papers – Discipline 1 Specific		
Two Courses/Papers – Discipline 2 Specific		
Two Courses/Papers – Generic (Inter disciplinary)		
Two courses/papers from each discipline of choice and including courses/papers of interdisciplinary nature.		
• **Optional Dissertation or project work in place of one elective paper (6 credits Semester)**		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 papers of 2 credits each) Environmental Science English Communication / MIL	2x2=4	2x2=4
2. Skill Enhancement Courses (SEC) (4 Papers of 2 credits each)	4x2=8	4x2=8
Total Credit	**Total Credit = 120**	**Total Credit = 120**

Annexure-B

Structure of Proposed CBCS Syllabus for B.A./B.Com. (General)

Semester	Core Courses	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1	Compulsory English -1 DSC – 1 A (Course/Paper-I of choice of subject-I) DSC-2 A (Course/Paper-I of choice of subject-II)	AECC1: Environmental Science			
2	Compulsory English -2 DSC-1 B (Course/Paper-II of choice of subject-I) DSC-2 B (Course/Paper-II of choice of subject-II)	AECC2: (English/MIL) (English/Bengali/ Kokborok/ Hindi) (Communication)			
3	Compulsory MIL-1 (Alternative English/Bengali/ Kokborok /Hindi) DSC- 1 C (Course/Paper-III of choice of subject-I) DSC- 2 C (Course/Paper-III of choice of subject-II)		SEC1 (From Choice of subject-I)		
4	Compulsory MIL-2 (Alternative English/Bengali/ Kokborok/Hindi) DSC- 1 D (Course/Paper-IV of choice of subject-I) DSC- 2 D (Course/Paper-IV of choice of subject-II)		SEC2 (From Choice of subject-II)		
5			SEC3 (From Choice of Subject-I)	DSE1A (From Choice of Subject-I) DSE2A (From Choice of Subject-II)	GE-1 (From Choice of Subject-I)
6			SEC4 (From Choice of Subject-II)	DSE1B (From Choice of Subject-I) DSE1B (From Choice of Subject-II)	GE-2 (From Choice of Subject-II)

Annexure-C

Details of Courses Under Undergraduate Programme B.Sc. (General)

Course	*Credits	
I. Core Course (12 Courses/Papers)	**Paper+ Practical 12x4=48**	**Paper + Tutorial 12x5=60**
04 Courses/Papers from each of the 03 disciplines of choice		
Core Course Practical / Tutorial* (12 Practical/ Tutorials*)	12x2=24	12x1=12
04 Courses/Papers from each of the 03 disciplines of choice		
II. Elective Course (6 Courses/Papers)	6x4=24	6x5=30
Two courses/papers from each discipline of choice and two courses/papers of interdisciplinary nature.		
Elective Course Practical / Tutorial* (6 Practical / Tutorials*)	6x2=12	6x1=6
Two courses/papers from each discipline of choice including papers of interdisciplinary nature.		
• **Optional Dissertation or project work in place of one Discipline elective paper (6 credits) in 6th Semester**		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 papers of 2 credits each) Environmental Science English / MIL Communication	2x2=4	2x2=4
2. Skill Enhancement Courses (SEC)	4x2=8	4x2=8
TOTAL CREDIT	**120**	**120**

Annexure-D

Structure of CBCS Syllabus for B.Sc. (General)

Semester	Core Course	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)
1	DSC – 1 A (Course/Paper-I of choice of subject-I)	AECC1 Environmental Science		
	DSC-2 A (Course/Paper-I of choice of subject-II)			
	DSC-3 A (Course/Paper-I of choice of subject-III)			
2	DSC – 1 B (Course/Paper-II of choice of subject-I)	AECC2 (English/MIL Communication)		
	DSC-2 B (Course/Paper-II of choice of subject-II)			
	DSC-3 B (Course/Paper-II of choice of subject-III)			
3	DSC – 1 C (Course/Paper-III of choice of subject-I)		SEC1 (From Subject-I)	
	DSC - 2 C (Course/Paper-III of choice of subject-II)			
	DSC - 3 C (Course/Paper-III of choice of subject-III)			
4	DSC – 1 D (Course/Paper-IV of choice of subject-I)		SEC2 (From Subject-II)	
	DSC - 2 D (Course/Paper-IV of choice of subject-II)			
	DSC - 3 D (Course/Paper-IV of choice of subject-III)			
5			SEC3 (From Subject-III)	DSE1A (From Subject-I)
				DSE2A (From Subject-II)
				DSE3A (From Subject-III)
6			SEC4 (From any one of Subject-I, II & III)or from the computer course	DSE1B (From Choice of Subject-I)
				DSE2B (From Choice of Subject-II)
				DSE3B (From Subject-III)

Annexure-E

Details of courses under B.A. /B.Com./B.Sc. (Honours)

Course	*Credits	
	Paper +Practical	**Paper + Tutorial**
I. Core Course (14 Courses/Papers)	14x4=56	14x5=70
Core Course Practical / Tutorial* (14 Courses/Papers)	14x2=28	14x1=14
II. Elective Course (8 Courses/Papers)		
A.1. Discipline Specific Elective **(4 Courses/Papers)**	4x4=16	4x5=20
A.2. Discipline Specific Elective Practical/ Tutorial* **(4 Courses/Papers)**	4x2=8	4x1=4
B.1. Generic Elective/ Interdisciplinary **(4 Courses/Papers)**	4x4=16	4x5=20
B.2. Generic Elective Practical / Tutorial* **(4 Courses/Papers)**	4x2=8	4x1=4
• **Optional Dissertation or project work in place of one Discipline elective paper (6 credits) in 6th Semester**		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 courses/papers of 2 credits each) Environmental Science English / MIL(Communication)	2x2=4	2x2=4
2. Skill Enhancement Courses (SEC) (Minimum 2) **(2 Courses/Papers of 2 credits each)**	2x2=4	2x2=4
Total Credit	**140**	**140**

Institute should evolve a system/ policy about ECA/ General Interest/Hobby/Sports/NCC/NSS/related courses on its own.

*** wherever there is a practical there will be no tutorial and vice-versa**

Annexure-F

Structure of Proposed CBCS Syllabus
B.A./B.Sc./B.Com. Honours

Semester	Core Course (14) Honours	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (4)
1	C1 C2	AECC1: Environmental Science			GE1 (Course/Paper-I of selected subject other than Honours subject)
2	C3 C4	AECC2 : (English/MIL (Communication)			GE2 (Course/Paper -II of selected subject other than Honours subject)
3	C5 C6 C7		SEC1		GE3 (Course/Paper -III of selected subject other than Honours subject)
4	C8 C9 C10		SEC2		GE4 (Course/Paper -IV of selected subject other than Honours subject)
5	C11 C12			DSE1 DSE2	
6	C13 C14			DSE3 DSE4	

Annexure-G

COMBINATION OF SUBJECTS AND DEGREES

Table- I

Degree- B.Sc. (Honours)			
Honours subject	**Skill Enhancement Course (SEC)**	**Discipline specific Elective (DSE)**	**Generic Elective (GE)**
Science B	Subject concerned	Subject concerned	Science B
Science B	Subject concerned	Subject concerned	Intermediate C
Intermediate C	Subject concerned	Subject concerned	Science B
Intermediate C	Subject concerned	Subject concerned	Intermediate C

Table-II

Degree- B.A. (Honours)			
Honours subject	**Skill Enhancement Course (SEC)**	**Discipline specific Elective (DSE)**	**Generic Elective (GE)**
Intermediate C	Subject concerned	Subject concerned	Arts A
Arts A	Subject concerned	Subject concerned	Arts A
Arts A	Subject concerned	Subject concerned	Intermediate C

Table-III

Degree- B.Sc. (General)				
Discipline Specific Core (DSC)			**Skill Enhancement Course (SEC)**	**Discipline specific Elective (DSE)**
I	**II**	**III**		
Science B	Science B	Science B	Concerned Subjects of DSC	Concerned Subjects of DSC
Science B	Science B	Intermediate C	Concerned Subjects of DSC	Concerned Subjects of DSC
Science B	Intermediate C	Intermediate C	Concerned Subjects of DSC	Concerned Subjects of DSC
Intermediate C	Intermediate C	Intermediate C	Concerned Subjects of DSC	Concerned Subjects of DSC
Intermediate C	Intermediate C	Arts A	Concerned Subjects of DSC	Concerned Subjects of DSC

Table-IV

Degree- B.A. (General)				
Compulsory Language Core Subject	**Discipline Specific Core (DSC)**		**Skill Enhancement Course (SEC)**	**Discipline specific Elective (DSE)& Generic Elective (GE)**
	I	**II**		
English/MIL	Arts A	Arts A	Concerned subjects of DSC-I & II	Concerned subjects of DSC-I & II
English/MIL	Arts A	Intermediate C	Concerned subjects of DSC-I & II	Concerned subjects of DSC-I & II